LENDING LOCKER SERVICE FORM
MCBH Information & Referral Program
Bldg. 579 Reed Rd  •  Phone: (808) 257-8354 / 7786  •  Fax: (808) 257-8350  •  FMEAPRS@usmc-mccs.org

☐ Inbound (30 day borrow NTE 90 days)  ☐ Outbound / PCS (60 days borrow prior to detachment)

Family Size:  _____  Pick Up Date:  _____  RETURN Date:  _____

Service Member (Last Name/First/Initial):  _____  Branch of Service:  _____  Rank:  _____

Unit/Command:  _____  Email:  _____

Work #:  _____  Home / Cell #:  _____

Spouse Name:  _____  Spouse Cell #:  _____  Spouse Email:  _____

Lending Locker Service (LLS) Rules - The LLS is a temporary loaner service only. Patron is responsible for transportation of all items.

• Inspections are performed prior to issue and upon return by the patron(s) and the LLS attendant.
• For health & safety, all items should be washed before initial use.
• Customer accepts full responsibility of the property when prior to issue, inventory is waived and/or conditions listed below are not met:
  • Report in 2 working days of issuance items received that are not serviceable, damaged and/or not received.
  • When conditions are met, items will be exchanged if inventory permits.
  • Returned items that are deemed unserviceable (damaged, lost, stained, discolored, etc.) must be replaced with an item in kind by the close of business that day.
• Regardless if used, all items must be returned in safe and serviceable manner; cleaned and wash; laundered, dried thoroughly.
• The service member’s command will be notified in the event the above rules are not complied.
• Extensions are reviewed on an individual case basis and supporting documentation is required.

* Borrower’s Signature:  _____  Date:  _____

* Borrower hereby acknowledges receipt of the items and in quantities indicated on this form. Signature affixed to this document denotes the understanding and compliance of the set Lending Locker Service Rules.

** ** INVENTORY BELOW: ADD On items - Place a quantity next to items in columns 1, 2, & 3. ** **

Yes / No HOSPITALITY KIT
Items below are included
Select your Kit Quantity:

2,  4,  6,  8

DINNER Service includes:
Plate-dinner, Plate-saucer, Bowl, cereal, Cups-drinking, Forks, Knives, butter / dinner, Spoons

COOKWARE
1  Pot, w/lid (sm)
1  Pot, w/lid (med)
1  Pot, w/lid (Lg)
1  Skillet

KITCHEN Essentials
1  Bin, plastic
1  Can opener
1  Cutlery / utensil tray
1  Fork, 2 prong
1  Knife, paring
1  Knife, utility / chef
1  Oven mitt
1  Peeler, vegetable
1  Pot holder
1  Spoon, cooking
1  Turner / Spatula

Add On Items
• Baking pan, 9x13, glass
• Bowl, serving (Small or Large)
• Cutting Board, plastic
• Dish drainer / basket
• Knife, Steak
• Ladle (soup)
• Mug, coffee
• Measuring cup, glass
• Measuring spoon set
• Mixing bowl, glass, Sm
• Mixing bowl, glass, Med
• Mixing bowl, glass, Lg.
• Pitcher, (1 quart or 2 quart)
• Pizza scissors
• Platter, serving
• Spoon, Slotted
• Spoon, Soup
• Spoon, Spaghetti
• Strainer / Colander, (Small or Large)
• Tong
• Whisk

Add On Items Continued
• Coffeemaker (No Keurig types)
• Conventional / Brewwatson
• Iron
• Ironing Board
• Laundry basket (family size 4 & below only 1 basket qty)
• Microwave
• Rice Cooker, (Small, Medium or Large)
• Slow cooker, (Small or Large)
• Toaster
• TV/DVD Combo, LCD, 19" w/Remote Control (1 qty only)

TV Brand:

TV/DVD #:

Infant Items
Highchair, wooden
Crib (metal, foldaway) & crib mattress set
Crib Sheet

Extra Quantity
16 pcs dinner set, plastic
Bowl, cereal

Extra Quantity Continued
• Can Opener
• Cup, drinking
• Cutlery / Utensil Tray
• Fork, 2-prong
• Fork, Dinner
• Knife, Butter / Dinner
• Knife, Paring
• Knife, Utility / Chef
• Oven mitt
• Peeler, veggie
• Plate, saucer
• Plate, dinner
• Pot, Sm w/lid
• Pot, Med w/rid
• Pot, Large w/rid
• Pot holder
• Skillet
• Spoon, Teaspoon
• Spoon, Basting / Cooking
• Turner / Spatula

Staff Only

Issue Date:  _____  Return Date:  _____

Rev: 05/22/17