External Job Description
Position Specifics: The selected candidate will act as a task manager for multiple shipboard and/or shore installations. This individual will be responsible for overall coordination of materials, manning, and finances from inception to completion of awarded tasks.

Qualified candidates must possess the following:
- Knowledge of and demonstrated experience using Estimation and Completions (EACs).
- Knowledge of and demonstrated experience with the government change order submittal process.
- Experience with WAF and Tagout procedures.
- Demonstrated experience juggling multiple conflicting priorities.
- Must have current Secret Clearance.
- Experience with CANES installation and CTWDS submittals preferred.

Oversees and manages the operational aspects of ongoing projects and serves as liaison between project management and planning, project team, and line management. Reviews status of projects and budgets; manages schedules and prepares status reports. Assesses project issues and develops resolutions to meet productivity, quality, and client-satisfaction goals and objectives. Develops mechanisms for monitoring project progress and for intervention and problem solving with project managers, line managers, and clients. May be required to visit job site in an industrial or shipboard environment. Normally not required to lift more than 40 pounds higher than three feet above feet/floor level.

Department/Cost Center: 113 - FSG MMTS - 11300 - SURFACE PMO
US Citizenship Required for this Position: Yes
Relocation Assistance: No relocation assistance available
Clearance Type: Secret
Minimum Education: High School Diploma/GED
Shift 1st
Schedule Full-time
Travel Yes, 10%-25% of the time

Basic Qualifications
Bachelor’s degree or equivalent plus 3 years relevant experience; OR Master’s degree plus 2 years relevant experience. An additional 4 years of specific job experience with a HS diploma may be substituted for the Bachelor’s degree requirement for this job. This experience is in addition to the relevant years of experience listed with the job’s education requirements. Example: If this job required a Bachelor’s degree + 5 years
relevant experience the equivalency would equal HS diploma + 9 years job related experience.

Company Statement
Huntington Ingalls Industries is America’s largest military shipbuilding company and a provider of professional services to partners in government and industry. For more than a century, HII’s Newport News and Ingalls shipbuilding divisions in Virginia and Mississippi have built more ships in more ship classes than any other U.S. naval shipbuilder. HII’s Technical Solutions division provides a wide range of professional services through its Fleet Support, Mission Driven Innovative Solutions, Nuclear & Environmental, and Oil & Gas groups. Headquartered in Newport News, Virginia, HII employs more than 40,000 people operating both domestically and internationally.

EEO Statement

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Fleet Support Group is hosting Trades Hiring Events on Saturday 1/26 and 2/2. *Click the the link below for more information.

https://www.huntingtingalls.com/careers/fleet-support-group-marine-trades-hiring-events/

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