Hyundai Dealership Job Descriptions

**Parts Counterperson**

Provide customers (both internal and external) requested parts and accessories in a timely manner. In addition to specifying the correctly needed items, the Parts Counterperson is responsible to solicit additional sales; charge out merchandise using the Dealer Management System, follow-up on special orders, tag, store and process warranty parts, assist in conducting inventory cycle counts and keep inventory area, parts counter and retail area/displays clean and orderly.

**Service Consultant**

A service advisor works with customers to schedule service work and communicate any additional service needed. Service advisors also handle the administrative and customer relations aspects of service department operations. A service advisor’s main job is to interpret customer concerns and comments for the technician, so that the technician will diagnose problems correctly. The advisor then translates the technician’s findings, which may be very complex, into language the customer will understand. As with all positions within dealerships, service advisors are expected to uphold the highest ethical standards.

**Service Technician**

- **A Technician**
  A “bumper to bumper”, “master technician” capable of diagnosing and repairing any system of the automobile without supervision.

- **B Technician**
  A technician capable of diagnosing and repairing most systems of the automobile

- **C Technician**
  An "entry level" technician: Capable of oil changes, tire rotations, completing minor services, tire and battery replacement etc.

**Quick Service Technician**

A technician that can perform common light duty service procedures with minimum supervision (i.e. oil changes, exhaust work, tire services, etc…)

Respectfully,

Robert Kortje  
USMC / Ret.  
Military Liaison for Hyundai

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http://www.hyundaicareers.com
HYUNDAI MOTOR AMERICA (HMA) – Location: Fountain Valley, California
Hyundai Motor America handles marketing, sales, and product development, as well as administrative services for Hyundai in the USA.  
https://www.hyundaiusa.com/about-hyundai/careers
https://www.hyundaiusa.com/about-hyundai/CareersHMA/CareersHMA.aspx

HYUNDAI CAPITAL AMERICA (HCA) – Location: Irvine, California
This division handles the leasing and financing of Hyundai automobiles. 
http://www.hyundaicapitalamerica.com/Careers.html

HYUNDAI MOTOR MANUFACTURING ALABAMA (HMMA) – Location: Montgomery, Alabama
This is the facility where a great number of the Hyundai vehicles sold in the U.S. are built. 
http://ch.tbe.taleo.net/CH01/ats/careers/jobSearch.jsp?org=HMMAUSA&cws=1
http://www.hmmausa.com/?page_id=208

HYUNDAI-KIA AMERICA TECHNICAL CENTER, INC. (HATCI) – Location: Superior Township, Michigan
The Technical Center covers automobile planning, design, and the eventual testing of finished products, with quality analysis all along the way. Also covers the California Proving Grounds. 
http://www.hatci.com/locations_CA.aspx

Hyundai AutoEver America (HAEA) is a global Information Technology services company, with approximately 300 professionals serving Hyundai KIA Motor Group affiliates in North and South America. – Location: California
http://www.autoeveramerica.com/

HYUNDAI TRANSLEAD (Leaders in Transportation) – Location: San Diego, California, & Tijuana, Mexico
http://www.translead.com/


HYUNDAI GLOVIS - Overseas Subsidiaries – Location: America, Alabama, Georgia, New Jersey, GAPS, and Canada
http://america.glovis.net/English
http://america.glovis.net/English/Contents/View.aspx?m=31

HYUNDAI MOBIS – Location: Korea
Hyundai MOBIS, Changing the history of automotive Parts. Global top tier based on superior quality and technology. 
http://www.mobistc-na.com/
http://www.mobistc-na.com/careers/current/

This link is for Cal Jobs (Hyundai posts jobs here also) https://www.caljobs.ca.gov

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