MilitaryInstallations Booklet for Marine Corps Logistics Base - Albany

Fast Facts

**Location:** The Marine Corp Logistic Base Albany is located in the southwest section of the state known as Plantation Trace in Albany, Georgia. Albany is approximately 3 hours south of Atlanta, 1.5 hours north of Tallahassee, Florida, and 2 hours east of Montgomery, Alabama. Macon, Columbus, and Valdosta are each approximately 1 hour away. It is not a military town, but has a large military retiree population in the surrounding communities. The weather is mild, the golf is great, and Southern hospitality is alive and well. Welcome Aboard video [website](#).

**BRAC Status:** MCLB Albany has gained 150 positions.

**Cost of Living:** The cost of living is low.

**Base Operator:** 229-639-5000.

**Population:** Military 370, Civilian 2,785, Military family members 597, Civilian family members 4,638, Retirees and family 12,425.

**Area Population:** Albany, GA has a population of 75,825.

**Child Care:** Child care is offered through a variety of services at MCLB Albany. Child Development Centers at MCLB provide developmental care for children 6 weeks through 12 years of age. Services include full-time care, part-time care, before and after school aged care (full-time care is provided on school holidays and summer vacations) and pre-kindergarten classes for 4-year-olds. The CDC offers after-school care for children up to age 12. The CDC also provides two 4-year old Pre-Kindergarten (Pre-K) classrooms, each with a capacity for 20 children. The Pre-K Program operates 6.5 hours per day, five days a week, and 180 days per year. All children must be registered before using the CDC. Call the Children, Youth and Teens Office at 229-639-5199.

**Schools:** Students living on the installation attend Dougherty County schools. The Dougherty County School System has 26 schools, 15 elementary, three of which are magnet schools: six middle school, one a magnet school and one offering an International Baccalaureate curriculum at the six grade level: four high school, one of which is a high honors magnet (a school within a school); and one alternative school. Call the MCCS School Liaison Office at 229-639-7497, (DSN) 312-567-7497.

**Youth Services:** The Youth and Teen Center 229-639-5196 sponsors a variety of activities for children aged 9 to 18. The Youth Center offers a pool, big screen TV, board games, arts and crafts and much more.

**Marine and Family Services:** Marine and Family Services, 229-639-5278/5252 DSN 229-639-5278/5252.

**Housing:** There is no waiting time for E1-E5 three bed rooms. To register for on base housing or for questions regarding your housing application status, contact the Military Housing Office at 229-639-5962.

The off-base housing market in the greater Albany area is reasonably priced compared to most areas: the median house price is $79,000-$125,000. The median rent is $850-$1400.

**Employment:** Job opportunities are greatly limited as to the type and salary. The Family Member Employment Assistance Program can be reached at 229-639-9122 DSN 312-639-9122. Current unemployment in the area is 10.3%. Median income is $30,636.

**Base Services:**

- **MCX:** MCX is now open, the seven-day store and Uniform Store are now located within the MCX. The Gas Station has relocated and is now also a part of MCX and located in the parking lot of the MCX. The Barber shop is also located on-site.
- **Navy Federal Credit Union** has a branch on base. There are a number of commercial banks in Albany.
- **Medical Services:** MCLB Albany has a small branch medical clinic of the [Naval Hospital, Jacksonville, FL](#). Services are limited. Appointments can be made by calling 229-639-5976. The city of Albany has two large hospitals with a wide variety of services. The base clinic will refer patients to specialists in town. Dental services on base are for the active duty member only. Family members should establish a relationship with a dentist in town shortly after arriving.

**Special Installation Messages:**
Defense Service Network (DSN) Dialing Instructions

The DSN is the provider of long-distance communications service for the Department of Defense (DoD). Every installation has a special DSN number and the numbers vary by world-wide location. In order to place a call using DSN, the caller must be using a military phone on an installation. Cell phones cannot dial DSN numbers. When dialing a DSN number from a United States installation to another United States installation, it is unnecessary to dial the DSN 312 area code. When dialing a DSN number to/from overseas locations, the DSN area code must be included. The operator can be reached at commercial (719) 567-1110. Please note that long distance charges may be incurred.

Overview

Location

The Marine Corp Logistic Base is located in the southwest section of the state known as Plantation Trace in Albany, Georgia. Albany is approximately 3 hours south of Atlanta, 1.5 hours north of Tallahassee, FL. and 2 hours east of Montgomery, Alabama. Macon, Columbus, and Valdosta are each approximately 1 hour away. You'll find that the cost of housing and other living expenses in the Albany area is low/moderate. It is not a military town, but has a large military Retiree population in the surrounding communities. The weather is mild, the golf is great, and Southern hospitality is alive and well. The base operator's phone number is 229-639-5000. To view a Welcome Aboard video visit this website.

History

On March 1, 1952, the Marine Corps Logistics Base (MCLB), Albany was commissioned as the Marine Corps Depot of Supplies. By 1954 the station was sufficiently complete with warehouses and administration buildings to assume supply support for Marines east of the Rocky Mountains and in the Atlantic area. In 1967 the Center became a Storage Activity and Depot Maintenance Activity. On January 17, 1990, the Commandant of the Marine Corps designated the Commanding General, Marine Corps Logistics Base, Albany to also be Commander, Marine Corps Logistics Bases. The reorganization placed control of Marine Corps Logistics Base, Barstow, California; Blount Island Command, Jacksonville, Florida, as well as Marine Corps Logistics Base, Albany under this single command. In response to emerging changes, the Commandant approved the merger of the Marine Corps Material Command and the Marine Corps Logistics Bases to form a single command the Marine Corps Logistics Command creating MarCorLogCom on May 8, 2003. In conjunction with this realignment, the Marine Corps Systems Command was realigned as a separate field command under Headquarters, U.S. Marine Corps. For more information, please visit MCLB Albany's homepage.

Mission

The mission of MCLB Albany is to provide worldwide, integrated logistics/supply chain and distribution management; depot level maintenance management; and strategic pre-positioning capability in support of the operating forces to maximize their readiness and sustainability and to support enterprise and program level total life cycle management (TLCM).

Population Served

Average Daily Population

<table>
<thead>
<tr>
<th>Category</th>
<th>Average Daily Population</th>
</tr>
</thead>
<tbody>
<tr>
<td>Military</td>
<td>370</td>
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<tr>
<td>Civilian</td>
<td>2,785</td>
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<tr>
<td>On-Post Family Members</td>
<td>302</td>
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<tr>
<td>Off-Post Family Members</td>
<td>2,295</td>
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<tr>
<td>Civilian Family Members</td>
<td>4,638</td>
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<tr>
<td>Retired Military</td>
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<tr>
<td>Retiree Family Members</td>
<td>7,225</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td><strong>22,295</strong></td>
</tr>
</tbody>
</table>

Base Transportation

For Base Taxi Service, Call GME at 229-639-5606.

Sponsorship
To obtain a sponsor at Marine Corps Logistic Base prior to your arrival, please use the online sponsorship request. To obtain a sponsor at Marine Corps Logistic Base prior to your arrival, please call 229-639-5278 or DSN 312-567-5278.

If you need to send mail to Marine Corps Logistic Base prior to your arrival, address it to: Your Name, Post Office, General Delivery, Marine Corps Logistic base Albany, GA 31704. The post office will hold mail for 15 days if incoming from CONUS, 45 days if incoming from OCONUS. The phone number for the post office on post is 229-639-5219.

**Temporary Quarters**

On base billeting is limited. Only six sets of family quarters, four sets of SNCO BEQs, and 11 sets of BOQs are on base. Contact the billeting office at 229-639-5614 or DSN 312-567-5614 for referrals to appropriate local accommodations.

There is a three month for E1-E5, a three month for E6-E8 and a three months wait for time for officers. Base housing imposes a limit of two major pets in government housing, while additional restrictions on certain types of pets are imposed. Incoming personnel are required to contact the Housing Office prior to making any commitment to rent or purchase housing in the civilian community.

Contact Lincoln Military Housing at 229-888-6662 for temporary housing or call 229-639-5614 or DSN 312-567-5614 for referrals to appropriate local accommodations. Pets are not allowed in temporary quarters. The following kennels can accommodate your pet during transition. Four Paws, 229-888-2287, Silica Kennels, 229-436-2706, and Phelima Animal Kennel, 229-439-2266.

**Relocation Assistance**

The Relocation Office is located in Building 7122. Welcome Aboard Briefings (WAB) for incoming personnel are held there every third Thursday of the month. The WAB begin at 9:00 am and is a part of in-processing. The Relocation Office also provide welcome packets, and other local information. Computers are available for your use as well. Our lending closet offers household items for 30 day loan.

We strongly urge you to request a welcome packet from our Relocation office. The packet contains a wealth of information. For more assistance, contact us at 229-639-5278 or DSN 312-567-5278.

**Critical Installation Information**

When calling Albany the commercial number is 229-639-5000 and DSN access is 312-567-5000. If you are calling Blount Island Command, the commercial number is 904-696-4906 and the DSN is 312-942-4906.

**Sponsorship**

**Sponsorship Training**

Visit My Training Hub and log in with your Common Access Card, or CAC, to take the eSponsorship Application & Training. The course will walk you through your sponsorship duties and help you find the resources and information your newcomer is going to need. Families can be an important part of the sponsorship process. If your family members want to learn more about sponsorship or if they want to become a sponsor, they can access the Sponsorship Awareness for Families and complete sponsorship training through My Training Hub with an email address and password. The Sponsorship Awareness for Families course includes the same resources and information as the CAC-enabled version.

Moving is a way of life for service members and their families. Resources like MilitaryINSTALLATIONS, Plan My Move and Military OneSource can help smooth that transition. The Sponsorship Program supports sponsors with training and access to important information and resources.

Sponsorship Program goals include the following:

- Providing newcomers with a sense of belonging
- Easing the transition for inbound service members or civilians and their family members
- Increasing productivity
- Helping newcomers make informed decisions
- Cultivating new friendships
- Improving morale

A sponsor is assigned by a newcomer's gaining unit and helps the newcomer before, during and after a move. If you haven't been assigned a sponsor, you can request a sponsor through your new unit or through MilitaryInstallations. Units try to match sponsors and service members by rank and family status.

Sponsorship duties include the following:
Contacting the service member and family with an introductory email  
Following up with the member’s preferred method of contact  
Sending information about the new community and duty assignment, responding to questions and providing resource information  
Confirming transportation and lodging arrangements  
Assisting with post office arrangements  
Meeting service members and family members upon arrival  
Accompanying service members to unit check-in point  
Introducing service members to the Military and Family Support Center and loan closet, if available  
Orienting service members and families to the installation and key locations, such as the commissary  
Note: Responsibilities may vary based on service-specific policies and guidance.

Youth Sponsorship Program

Many installations give kids the chance to get to meet a new friend and become acquainted with their new installation through the installation’s youth program. Where available, they can exchange emails, talk on the phone or chat online. For more information, visit MilitaryINSTALLATIONS and click on Youth Services and your new installation. The youth program staff at your new installation can offer more information on the Youth Sponsorship Program. Families with children may also want to visit Military Kids Connect, an online community for military children and youth. The site offers games, videos and links to teen-led installation tours.

Directions to Installation

Directions to Marine Corps Logistics Base - Albany

There is no public transportation to Marine Corps Logistic Base Albany.

Directions from the Albany Airport

If you are driving from the Albany airport you should turn left onto Newton Road out of the airport parking lot. Travel Newton Road for approximately 1 mile then turn right onto Oakridge Drive (234). Oakridge Drive will merge into Moultrie Road after about 1 1/2 miles. Follow Moultrie Road to Mock Road. Turn left onto Mock Road, then right onto Fleming Road. Follow Fleming Road past the intersection signal. The main gate will be just ahead on your left.

There is no public or military transportation to Marine Corps Logistic Base Albany, GA from the airport. Contact GME for Taxi service once you arrive on base, at 229-639-5606.

Driving Directions

From Atlanta, GA

Take Interstate 75 South to State-Highway 300 Cordele (Georgia/Florida Parkway). Follow 300 W to Albany (approximately 45 miles). Turn right onto Oglethorpe, and then take a left onto Mock Road. Follow Mock Road to Short Street, then turn left onto Short Street. At the end of Short Street turn left onto Fleming Road. Enter the installation through the Main Gate.

From the South

Take 75 N to 82 W (Tifton exit). Follow 82 W to Albany (approximately 45 miles). Take Business 82 W in Albany to Mock Road. Follow above directions to main gate.

You can contact GME for taxi service once you arrive on base, 229-639-5606.

When you Arrive at the Front Gate

Report to Building 3500 directly behind the flag pole. When you enter the building, report to the Duty NCO at the window to your right. Due to the increase base security, only trucks will be allowed to enter through the truck gate located on Fleming road. All other vehicles must enter the main gate or the Johnson road entrance until further notice.

Check-in Procedures

Inprocessing Procedures

During normal working hours, Monday through Friday from 8am to 4:30pm personnel should report to the Base
Personnel Office in Building 7150, which is located off of McCawley Avenue near the Barracks. The contact number for S-1 is 229-639-5101.

On Holidays and after normal duty hours, personnel should report to the Officer of the Day in Bldg. 3500, at the booth inside the building's main entrance, phone 229-639-5206. Building 3500, also known as Coffman Hall, is visible from the Main Gate and houses the office of the General and the CO and Sgt Major, as well as civilian and travel pay, Staff Judge Advocate's office, and Public Affairs.

**Travel Planning**

*Temporary Lodging Reservations*

Reservations with PCS orders can be made up to 90 days in advance and should be made as soon as possible. Space is limited at Live Oak Lodging. Marines must receive a Statement of Non-Availability before going to off-post lodging if compensation is desired. There are many hotels available in the immediate area.

*Command Sponsorship*

Concurrent travel is travel with Family Members. This must be authorized by your PCS order or reimbursement for Family travel will not be authorized.

**What to do if you get Married enroute**

If you get married before you PCS, you must inform your commander and follow procedures exactly as they are given to you. The Marine Corps will not pay for dependent travel of your spouse but you will be placed on the waiting list for housing.

**Motor Vehicles**

*Registration and licensing requirements*

State laws vary when it comes to motor vehicle insurance requirements, licensing and registration. The term vehicle generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Service members and their families will want to understand their state's laws on registration and licensing before moving to a new state. Visit the USA.gov Motor Vehicle Services page for links to state-specific websites.

*Motor vehicle laws*

State and local laws regulate the operation of motor vehicles, and these laws can vary by location. Many states regulate the following:

- Seatbelt use
- Child safety seats
- Motorcycle operation
- The use of cellphones and other digital devices while driving

Learn more about motor vehicle laws in your state at the Distraction.gov State Laws page.

**Installation Specific Information**

*Registration & Licensing Requirements*

Georgia State law requires you to have sufficient liability insurance and a valid driver's license in order to operate a vehicle. The term “vehicle” generally includes automobiles, motorcycles, vans, trailers and boats regularly parked or garaged overnight. Further, your vehicle must be properly registered. Even though you are in the Military, you may be required to register your vehicle in-state and obtain an in-state license within a few months of moving. Access complete information on insurance, driver's licensing, and where and how to register your vehicle by visiting the State Department of Motor Vehicles website.

*State Laws*

You and your passengers must always wear seatbelts while driving, you will be ticketed and issued heavy fines if seatbelts are not secured. State law requires that all children under 5 years of age and 57" in height be properly restrained in child seats.

Motorcycles and their operators are subject to special laws. If you own and operate a motorcycle, you must comply with those laws. Visit the State Department of Motor Vehicles website for more information.

Many States and local jurisdictions have strict laws about the use of cell phones and other digital devices while driving. Research these laws on the State Department of Motor Vehicles website. Tickets will be issued and fines
assessed for violating these laws. Play it safe and always use a “hands free” device if you must use a cell phone or other PDA while driving. Hands-free devices must be used while operating a motor vehicle on ALL military installations worldwide.

**Base Vehicle Regulations**

All drivers must have a valid driver’s license and appropriate insurance coverage on the vehicle being driven on base.

Safety Belts/Car Seats -- Automobile safety belt use is enforced aboard the base. All riders and government vehicle operators must engage safety belts before operating any automobile, truck or similar vehicle. In Georgia, a child three years of age or younger must be in an appropriate car safety seat when traveling in any vehicle. Seatbelt use is mandatory in the state of Georgia for both the driver and passengers of a motor vehicle.

Driver Improvement Course-- MCO 5100.19E requires all Marines, 26 years of age and younger, to complete a Driver Improvement Course.

Parking -- You must park only in designated areas in housing and on base.

**Motorcycles**

Motorcycle operators must wear a helmet and reflective vest on board the base. They must also complete a motorcycle safety course in order to obtain a vehicle decal.

**Obtaining a Base Decal**

The pass and ID section is located in building 3010 next to the main gate. You must have in your possession a valid driver license, vehicle registration, proof of insurance and your military ID card.

Hour of operation are Monday - Friday 6:00 a.m. - 4:30p.m. for temporary pass and 07:30-4:30 pm for ID and Decals. They can be reached at 229-639-5100. During non-duty hours, a decal can be obtained at the main gate authorizing a vehicle on base until 8:00 a.m. the next working day.

**Other**

**Gate Hours**

The Johnson Road gate is closed between the hours of 10p.m. and 5:30 a.m. The Truck Gate (Fleming Road) is open weekdays from 5:30 a.m. until 6:00 p.m. Due to the increase base security, only trucks will be allowed to enter through the truck gate located on Fleming road. All other vehicles must enter the main gate or the Johnson road entrance until further notice.

**Education - General Overview**

**Local Schools**

There are no DODDS School on Base.

Marine Corps Logistic Base lies in Dougherty County, students living on the installation attend Dougherty County Schools. Some families who live on base choose to have their children attend Worth County Schools: while no tuition is charged, parents must provide transportation for their children to the bus stop.

The Dougherty County School system has 26 schools, 15 elementary, three of which are magnet schools: six middle schools, two magnet schools and one offering an Baccalaureate curriculum at the six grade level for the first time in 2005-2006: four high school, one of which is a high honors magnet (a school within a school); and one alternative school. The system Exceptional students center and Pre-Kindergarten center also serve students. The system serves 24,000 meals daily (breakfast/lunch). Breakfast is free for all students. System buses transport 13,500 students daily.

Schools are accredited annually by the Southern Association of Colleges and Schools. Average class sizes range from 20 students to 28 students, with the exception of special classes and targeted small group classes. An Extended Day Program for K-8th is also offered at many, but not all elementary and middle schools.

Bus service is widely available at no cost. All schools offer breakfast. Elementary schools offer after-school care through the YMCA Prime Time program.

Gifted and talented students are transported to specific schools one day each week for special programs. Summer school is available; there is a charge for high school summer programs.

**Registration Requirements**
All Dougherty County children who will be five years old on or before 1 Sept will be of legal age to enroll in kindergarten for the current school year. In order to register, children will need a birth certificate, Georgia immunization certificate, a Georgia eye, ear, and dental screening certificate, social security card and verification of address. The immunization certificate and eye, ear and dental certificate may be obtained from the Health Department on S. Slappey Blvd., a local physician, or the Naval Branch Medical Clinic.

Pre-kindergarten

The Child Development Center offers a Pre-kindergarten program, funded by the state of Georgia, for children who will be 4 years old on or before 1 September of the current school year. The on-base capacity is 40 students. To register parents will need to provide a certified copy of their child's birth certificate in addition to the items listed in the paragraph above. There is also a 3 year old Head Start program at the CDC, operating 2 classrooms.

Immunizations & Health Certificates

Georgia Law requires a certificate of immunization for a student to be enrolled in a public school. All students, regardless of grade and including foreign exchange students, must have the Georgia Department of Human Resources (DHR) immunization certificate on file unless any of the following situations exist.

- Medical exemption authorized by a medical doctor
- Conflict with religious beliefs verified by parents sworn affidavit
- Waiver of 30 calendar days granted by the superintendent or designee to students entering Georgia public schools from out of state, provided that documentation is on file from the county health department or a medical doctor stating that an immunization sequence has been started and can be completed within the 90-day waiver period.
- For entrance into the sixth grade, each student must have at least one additional dose of MMR vaccine. Georgia DHR Form 3189 is acceptable for showing this additional immunization.

Completion of the hepatitis B series will be required for all children born after January 1, 1992, to enter school or day care.

A student, regardless of grade level, who has never been in a Georgia public school must also provide certification of eye, ear and dental examinations. Any child admitted to school without a certificate must present one within 120 calendar days. The form for this examination is DHR Form 3300. All DHR forms may be obtained at the local public health departments.

Exceptional Children Programs

Services are available for exceptional children. Moderate and Severe and Profoundly handicapped children are transported by special school buses. They are transported door-to-door with assistance from on-board aides. For less severe cases, special education is available at all schools. Information is available year-round by calling the special education office listed in the contacts for this topic.

Parents with special needs children can facilitate the transition from their child's previous schools placement to enrollment in Dougherty County Schools by insuring that they have a copy of their child's current Individual Educational Plan (IEP). This document contains the information that is essential for determining the most appropriate placement for the student here in Dougherty County. When a special needs student is enrolled, an Interim Placement is generally made to provide the student with the support he or she requires, based on the information in his/her IEP. The Interim Placement allows the school to provide special education services to the student for 30 school days while obtaining any information necessary to establish the student's continued program eligibility under Georgia Department of Education Guidelines. Parents can facilitate this process by obtaining copies of their child's most current Eligibility Reports; Educational Evaluations; Psychological Evaluations; and as appropriate, Medical Records. Sharing this information along with the IEP, upon registration, facilitates the placement decision process. Once all eligibility information is collected an eligibility / IEP meeting is scheduled to determine appropriate programming for the student under Georgia guidelines.

Grading System

Grading system is as follows: A 90-100, B 80-89, C 70-79.

Activities

Typically, high school extracurricular programs include school publications, academic clubs, student government, fine arts, ROTC, color guard (usually associated with marching band), and cheerleading.
At most high schools, varsity sports include football, basketball, baseball, track, tennis, soccer, golf, girls softball (fast pitch), and girls volleyball. As in most of the South, high school football is the number one sport and draws big crowds on Friday nights.

**Lee County Schools**

Many military dependent children attend schools in neighboring Lee County. Lee County is a rapidly growing, recently developed area with many newer schools.

In Lee County, the County School System is comprised of one Pre-K campus, two primary schools for grades K through 2, two elementary schools for grades 3 through 5, one middle school for 6 through 8, one 9th grade campus and one high school for 9 through 12. Average class size ranges from 20 to 28 students, with the exception of special classes or targeted small group classes.

Bus service is widely available at no cost. Schools offer breakfast at a no cost. Some elementary schools offer after-school care through the YMCA Prime Time program. Gifted and talented students are transported to specific schools one day each week for special programs. Summer school is available for a fee.

Information on home schooling and other alternative schooling can be obtained from the Director of Student Services. Lee County Schools provides services to students with disabilities in a continuum of educational environments from regular class placement with special services in students' home schools to full-day programs in specialized facilities. Students receive evaluations in all suspected areas of disability. The Individualized Education Program (IEP) determines the type and degree of required services. Students and parents are afforded all due process procedural safeguards as outlined in the individuals with Disabilities Act 1997 (IDEA). Contact the special services office listed in the contacts for this topic for more information.

Grading system is as follows: A 90-100, B 80-89, C 70-79.

High schools typically offer a variety of extracurricular programs. All have school publications, academic clubs, student government, and cheerleading. All high schools have varsity football, basketball, baseball, track, tennis, girls softball, and golf. Some have soccer, girls volleyball, swimming, and wrestling.

**School Liaison Officer**

The base now has a School Liaison Officer (SLO). The SLO's office can provide any information pertaining to Pre-K through 12th grade issues.

**Adult Education**

The Base Education Officer has the latest information on local colleges, continuing education, tuition assistance and adult education. In-state rates apply for the active duty military and their family members. The base education office should be your first stop if you are considering continuing your education. See Education-Training (College/Technical) for further information.

**Education - Local Schools**

**How do I choose a school?**

Choosing the right school for children is a priority for many military families. Finding the right educational setting for each child requires a careful examination of the available options, whether you live on and off the installation. "Choosing a School for Your Child," a publication from the U.S. Department of Education, offers checklists and questions to assist parents in making the right choices.

**How do I find out about schools near my new duty station?**

Several quality online tools are available. Military OneSource is a free service offered by the Department of Defense to service members and their families to help with a broad range of concerns including education, parenting and child care, relocation and the concerns of families with special-needs members. An educational consultation with a specialty consultant is available, free of charge, and can help you address specific educational needs and goals.

**How can I help plan for a successful transition?**

Parents often want to know about the availability of extracurricular activities and sports, or the availability of advanced classes for their children. While there are other sources that can provide some information on these topics, it is usually best to get this information by contacting the schools directly.
Education - Local Schools/Overseas

Moving from one installation to another in the United States can be challenging enough; but moving with your family overseas can be even more complex. One of the most important challenges can be summed up in one question: "Where will my children go to school?"

Where do I start?

Start with MilitaryINSTALLATIONS to learn more about your new installation. In particular, read the installation's education article. All overseas installations dedicate a portion of the education article to discussing the education options available in the local community, as well as the Department of Defense schools on the installation, if available. Most overseas installations with accompanied family members have one or more Department of Defense school.

What is the difference between a Department of Defense school and an international or national school?

The Department of Defense Education Activity, or DoDEA, operates schools in 11 foreign countries, Guam and Puerto Rico. All DoDEA schools are fully accredited by U.S. accreditation agencies and maintain high academic standards with well-rounded educational programs. Visit the DoDEA website for more detailed information.

The DoDEA's student preregistration system helps streamline the registration process and allows school officials to better predict school enrollment, make more informed decisions regarding teacher and staff requirements, and prepare for special services and supplies. Parents can preregister their children by visiting the DoDEA Online Student Pre-Registration site.

The U.S. Department of State's Office of Overseas Schools works to promote quality educational opportunities for families of American citizens overseas. If a Department of Defense school is not available, visit this site to learn more about the schools in your new area.

In general, international schools are English-language schools at overseas locations. National schools are schools where courses are taught in the native language. The curriculum and grading system of an international school tends to be similar to the traditional American education system. This may be an important consideration if your family will be returning to the U.S. before a child graduates from high school.

Where can I find a list of international schools in the country where my family is moving?

You can find a directory of overseas schools on the U.S. Department of State's Schools Worldwide page. The listing includes schools that receive assistance from the U.S. Department of State, as well as other international, private, religious and public schools.

How do I decide what school is best for my child?

Although you may not have as many choices as you had in the United States, the process for choosing a school for your child is the same. You can begin by making a list of possible schools. Next, you'll want to find out more information about each school. Talk to the relocation personnel at the Military and Family Support Center and with your sponsor, who may be able to put you in touch with other families with children around the same ages as yours. You may also want to contact the school and ask for references.

Once you have narrowed down your options, you may decide you want to schedule an interview with the school or schools. Here are some considerations you may want to discuss:

- Curriculum
- Grading system
- Tuition
- Accreditations
- Teachers and other staff
- Meals
- Extracurricular programs
- Transportation
- Schedule
- Before- and after-school programs

Now that I have chosen a school, how do I successfully transition my child?

Start planning for a successful school transition as soon as you learn about your move. The more your child knows about what to expect, the more confident your child will feel on the first day of school. Allow your child to be a part of the decision-making process, if appropriate, and take your child's opinions into account.
Education - Training (College/Technical)

Continuing Education

The MCCS Education Center, located in Building 7122, provides a wide-variety of education-related services to the MCLB Albany community including the full range of Marine Corps Lifelong Learning Programs such as Tuition Assistance, Voluntary Education, the Sailor/Marine American Council on Education Registry Transcript (SMART), Military Academic Skills Program (MASP), and the United Services Military Apprenticeship Program (USMAP). Information, counseling, advice, and referral services are available free to all active-duty service members, family members, civilian employees, retirees, and others affiliated with MCLB Albany.

College

Learning opportunities are offered by local institutions such as Albany Technical College, Darton College, Albany State University, Valdosta State University, and Troy State University, as well as through countless distance learning options. Lifelong Learning is an authorized DANTES Test Center providing credit-by-examination tests such as CLEP, DSST, and ECE. Other services include resources on financial aid, computer-adaptive career/education software, and information for parents of school-aged family members.

Tuition Assistance

The state of Georgia has developed a tuition assistance program for college education from their state lottery income. Active duty military and dependents may be eligible for the HOPE grant. For the most current eligibility information and enrollment procedures contact the HOPE program listed below.

Library

Marine Corps General Library Program

The Marine Corps General Library Program supports the quality of life and well-being of Marines and their families amidst diverse circumstances. The Headquarters Library Program extends library services to remote Marines, coordinates policy and manages reporting requirements for the installation libraries. Twelve main libraries and 16 branch libraries provide collections, in all formats, in support of professional, educational, informational and recreational pursuits. A joint integrated library system, or ILS, and virtual library website provide online access to additional electronic resources and services.

On installations, libraries play an important role in the professional lives of Marines and their family members. Collections include academic and professional research resources so Marines can readily locate commandant of the Marine Corps professional reading titles, earn college degrees or certifications, update their promotion package, prepare for transition and retirement and expand future career opportunities. Several on-installation colleges offer orientation classes in library research skills at installation libraries. The Voluntary Education Program and libraries work in cooperation to meet the needs of Marines receiving tuition assistance. Materials for Marines preparing for College Level Examination Program, or CLEP, and Defense Activity for Non-Traditional Education Support, or DANTES, tests are in high demand, and library computers are often used to take practice tests. The ILS extends the use of each library's collection beyond the physical building. The system supports remote access to databases and the libraries' electronic catalogs and provides an online public catalog for locating and delivering interlibrary loan materials that meet a scholar's demands, a historian's needs or a hobbyist's interests.

On-installation libraries extend opportunities for community sharing, learning and entertainment for single Marines, families and families of deployed Marines. A thematic summer reading program has been standardized to support mobile military children. Library events vary by installation and may include an early literacy program, story times, makerspaces, book clubs, game nights, multicultural activities, book displays or access to a private webcam for meetings between deployed personnel and their families.

The Headquarters Library Program procures online databases to provide academic research, professional resources and recreational material available anytime, anywhere for Marines and their families. The virtual library portal provides access to a wide variety of general and subject-specific research databases for all ages, hundreds of self-improvement classes and digital magazines. Online homework tutoring is provided 24/7 through Tutor.com for K-12 students on subjects such as writing, mathematics through calculus, science and history. Librarians support cultural awareness and overseas families by registering library patrons for Transparent Language Online, an online foreign language program. Marine Corps library patrons are also eligible to access additional electronic research databases,
audio and eBooks, genealogy resources and newspapers through the **Navy Digital Library**.

Seven of the Marine Corps general libraries have been awarded Premiere General Library certificates from the Department of Defense. Camp Foster library was selected the 2006 Federal Library/Information Center of the Year (large library category) by the Federal Library and Information Center Committee of the Library of Congress. Every success is the outcome of dedication to sustaining and improving the quality of life for Marines and the Marine Corps community.

**Morale, Welfare and Recreation Digital Library**

Our mobile military members often don't have the resources of a brick and mortar library on hand. The Morale, Welfare and Recreation digital library provides those resources for members in transit, at foreign missions or remote sites, and for deployed personnel. Access to library materials in electronic and downloadable format is available online, 24/7. The library provides recreation, lifelong learning and reference and career resources for all ages and interests. All resources, including audio and ebooks, are available free to service members anywhere there is access to the Internet.

The Morale, Welfare and Recreation digital library resources include the following:

- Books, with thousands of fiction and nonfiction titles, including animated children's books
- Databases that support education, research and career growth
- Resources that provide information on repairing a car or a small engine

Learn more about the Morale, Welfare and Recreation digital library at [Military OneSource](http://www.militaryonesource.com).

**Housing - Overview**

**Government Housing**

There is no wait time for E1-E5 three bed room, E6- E8 is one to three months and Nine to twelve months for officers on post housing. To register for on base housing or if you have any questions, you must contact the Military Housing Office at 229-639-5962. See the Government Housing article for more information.

**Application**

Please send an application for housing (DD1746) and a copy of your orders to the office listed below. You will be placed on the waiting list on your detachment date. Please check the website indicated above for the most current housing information.

**Waiting Times**

Contact the Military Housing Office for approximate wait times.

To view housing sketches and floor plans, [click here](#).

**Single Service Member Housing**

Single service members in grade E-1-E-5 are housed in barracks on board the installation.

**ADA Housing**

Eight units have been designated as being handicapped accessible. If you or a family member is a member of the EFMP (Exceptional Family Member Program) the representative at your present command will need to contact the manager of the EFMP at MCLB Albany at 229-639-5277.

**Non-Government Housing**

*Housing Referral Office (HRO)* -- Your contact for any problems you may encounter (discrimination complaints, tenant/landlord disputes, or any questions/problems about off base housing) is the HRO. The Housing Referral Office is available to assist you on a person to person basis to make your move to this installation an easy and pleasant one. They can provide a list of rentals with corresponding locator maps and give you information regarding the area in which rentals are located.

The housing market in the greater Albany area is reasonably priced compared to most areas. The market shifts with the economy, thus at times the market is for buyers while other times the market is for sellers. Albany has a number of realty agencies which can assist with home needs.

**Rental Options**

When seeking to rent in the local community, the average one bedroom apartment is $450.00 - $550.00; two-bedroom
apartment is $550.00 - $650.00; three-bedroom apartment is $750.00; three-bedroom house is $700.00 - $1100.00. Security deposits are often equal to one month's rent.

**Purchase Options**

The average cost of a single-family home in Albany is $125,000.

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**Housing - Temporary**

**Temporary Lodging Facility**

On base transient billeting is limited. There are several options available to inbound, outbound active duty and DOD civilian families and all personnel on TAD orders. We have several three bedroom homes and various suite configurations available. The Live Oak Lodge office is currently located at 10308 Matthews Boulevard and is open Monday through Friday from 7:30 a.m. - 4:00 p.m and Sat and Sunday 2:00 – 4:30 for reservations and checking in and out. The telephone number for making reservations is 229-639-5614 or DSN 312-567-5614. A credit card is required at the time of the reservation. A confirmation number along with driving directions will be provided via fax or e-mail.

Check in time is 3:00 pm daily with check out time at 11:00 am. All homes, rooms, and suites have kitchen facilities and are furnished with all linens and requisite kitchen ware. Wi-Fi is available free of charge. Pet friendly quarters are available on a limited basis and require an additional $50 fee.

No vending is available at the Live Oak Lodge. Laundry facilities are available free of charge. Laundry detergent is not provided.

Space available reservations are accepted no more than 30 days in advance from Active Duty, Retirees, and DOD retirees. For personnel who are neither on TAD nor traveling as guests of the Armed Forces, the maximum period for occupying transient quarters is 30 days. The 30-day limit may be waived by the activity commander on a case-by-case basis for reasons of military necessity or personal hardship.

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**Housing - Government**

**Family Housing**

It is mandatory that you check in with housing before securing any housing, including off-base housing. There is a waitlist for most all housing categories. Rentals in the local community can be very high, particular for houses. See your housing representative before making any commitments.

To view housing sketches and floor plans, [click here](#).

**EFMP Housing**

Eight units have been designated as being handicapped accessible. If you or a family member is a member of the EFMP (exceptional family member program) the representative at your present command will need to contact the manager of the EFMP program at MCLB Albany.

**Application for Assignment to Housing**

Please send an application for housing, DD Form 1746, and a copy of your orders to the Albany housing office. You will be placed on the waiting list when your application is received.

**Availability**

Please call the Military Housing office to inquire for information regarding waiting times

**Single Service Member Housing**

Single service members in grade E-1-E-5 are housed in barracks on board the installation. All rooms are two person rooms. Linens are provided at check in. Laundry facilities are available free of charge in each barracks building. Two common area kitchens and lounges are available to all residents. Wi-Fi is available in common areas free of charge.

No pets are allowed in single service member housing.

**Geographical Bachelor Housing**

A limited number of geographical bachelor rooms are available on board the installation for Enlisted personnel. No geographical bachelor housing is provided for Officers. All geographical bachelors will be housed in barracks in a
two person room. A fee of $3.00 per day for E1-E5 and $4.00 per day for E6-E9 personnel is payable to the transient billeting fund via check, money order or major credit card monthly in advance. Service provided to include common area custodial services.

Other

Pets

Full or mixed breeds of Pit Bulls, Rottweilers and Canid/Wolf hybrids are prohibited aboard Marine Corps Installations. In the absence of formal breed identification (e.g., certification by a civilian organization such as the American kennel Club) a determination of "majority breed" will be made by a Veterinary Corps Officer (VCO) or a civilian veterinarian. Certification must be provided to the Family Housing Office along with the proof of registration prior to referral of the housing application to Lincoln Military Housing for placement on the family housing waiting list.

All dogs and cats must be registered with local Veterinary Treatment Facility (VTF) with proof of registration submitted to the local Family Housing Office, prior to entry to family housing units. Proof of registration will consist of civilian or military veterinarian certification of required vaccinations and a functioning microchip identification device. Vaccination and microchip implantation services will be procured at the owner's expense for all cats and dogs, regardless of breed at the local VTF or via commercial veterinary medical service providers, but certification must be made by the installation Veterinary Treatment Facility (VTF). Microchips will be International Standards Organization (ISO) compatible to help facilitate overseas travel.

Household Goods - Overview

Arranging Household Goods Shipments

As soon as you are alerted to your upcoming permanent change of station move, you can start getting your house and family ready. Clean up and get rid of junk. Hold a yard sale or donate serviceable items you no longer need. Gather important family records.

If you are moving overseas, begin to plan what items will go in unaccompanied baggage, in your household goods shipment and in permanent storage. Remember, in overseas areas, the electric current may be different and houses are generally much smaller than those in the United States. These are good questions to ask your sponsor.

Household Goods Shipping Process

The Defense Personal Property System is the online system you will use to manage your household goods shipment. For how-to guides to assist with your application go to Move.mil

Pets

Moving with your pet includes researching airline requirements and quarantine restriction laws in your new location. Many airlines have requirements for size, weight, breed, number of animals, kennel construction, documentation and seasonal limitations. Small pets may be shipped on military flights, but availability and regulations are always changing. Search Move.mil for more general information on shipping pets. Many international locations have strict importation laws, including extended quarantines and restrictions on breeds or types of animals. Carefully research these rules as they could impact your moving schedule. You may also find some locations in the United States that have restrictions on certain animals and breeds. Review your new installation's "Shipping Pets" in MilitaryINSTALLATIONS for details.

"It's Your Move"

Review the U.S. Transportation Command booklet, It's Your Move for detailed information on weight allowances, the household goods shipping process, storage, automobile shipments, claims processes and the customer satisfaction survey.

Installation Specific Information

Household Goods - Shipping Pets

Marine Corps Official Pet Policy
The United States Marine Corps has set official policy on types of dogs allowed in installation housing and other rules surrounding pets on base. You must read this policy before you plan your move, if you plan to live in government housing.

**Boarding**

Most veterinarians in the Albany area have boarding facilities/kennels. Temporary lodging facilities on base do not allow pets, but many hotel/motels in the area do. Check the internet or yellow pages for kennels in the area. Ask the Marine & Family Services Relocation Manager at 229-639-5277 for suggestions and a list of resources. Arrangements for your pet should be made before you move.

Some local kennels include:

Silica Kennels 229-436-2706
Phelima Animal Kennel 229-439-2266

**Registration and Base Regulations**

All animals must be registered with the Provost Marshal's Office when brought aboard the Base. It is the responsibility of pet owners to maintain positive control over their pets at all times. No pet will be permitted to run loose or be unattended in any area aboard this Base or housing areas. Pit bulldogs are not allowed on base. If your dog is an outside pet, you must install a fence at your own expense. Violations of these regulations may warrant the removal of the pet from the Base. Occupants are responsible for any damage caused by their pets.

Once your pet has been inoculated, you must attach the Dougherty County rabies tag and MCLB registration tag to the pet's collar. These tags are given out at the inoculation and will be registered with Pass and ID Section at PMO.

**Vaccinations**

All dogs must receive a distemper shot at six to seven weeks of age and a rabies shot at three months of age. All cats must receive a distemper shot at two months of age and a rabies shot at three months of age.

**Quarantine**

There is no quarantine requirement for animals on Base.

**Veterinary Services**

Vet visits occur every second Monday of the month. Call 229-639-5867 for more information and to make an appointment.

**Special Needs**

The Exceptional Family Member Program

When you're moving, your to-do list can seem long enough to fill a packing box. But if your family has special medical or educational needs, help is available before, during and after your move. Enrollment in the Exceptional Family Member Program provides military families with special needs consideration during the assignment process and access to support services to help navigate the medical and educational system.

The Exceptional Family Member Program has three components:

Identification and enrollment of a family member with special medical or educational needs
Assignment coordination to determine the availability of services at the projected duty station
Support to help families identify and access programs and services

**Who should enroll in the program?**

Family members with special medical or educational needs lasting longer than six months are required to enroll in the EFMP including spouses, children and dependent adults who:

Require special medical services for a chronic condition such as asthma, attention deficit disorder, diabetes, multiple sclerosis, etc.

Receive ongoing services from a medical specialist

Have significant behavioral health concerns

Receive early intervention or special education services through an individualized education program or individualized family service plan

**Why enroll in the program?**

Enrollment in the EFMP in mandatory for Active Duty, and ensures that family members' documented medical and
educational needs receive consideration during the assignment coordination process. Through the EFMP family support office, families can receive assistance with navigating military and community support systems.

**How do families enroll in the program?**

Families can enroll by obtaining paperwork from the EFMP medical point of contact at their local military treatment facility, The EFMP Liaison, or in the Marine Corps, from Marine Corps Community Services. The forms for enrollment are:

- **Department of Defense Form 2792, "Family Member Medical Summary."** The service member, spouse or adult family member completes the first page to document medical needs. The family member's physician or other qualified medical professional completes the rest and includes the diagnosis, frequency of care, medication and any special accommodations the family member requires.

- **Department of Defense Form 2792-1, "Special Education/Early Intervention Summary."** The sponsor, parent or legal guardian completes items one through seven of the first page to document educational needs. School or early intervention program personnel complete the remainder of the form, which includes the child's educational diagnosis. A copy of the individualized education program or individual family service plan pairs with the form.

**What is assignment coordination?**

The military mission is the driving force behind the assignment process, but enrollment in the EFMP ensures that family members' documented needs are considered in the process. Assignment coordination occurs when the personnel command requests that Department of Defense medical or educational professionals review a family member's documented needs to determine availability of services at a projected location. Assignment coordination is important because access to appropriate medical and educational services may be limited in some areas, especially in overseas and remote locations. This process helps to eliminate the need for early returns from sea, HUMS and hardship discharges.

**What is family support?**

The EFMP family support function is provided by the EFMP case liaison and helps families identify and access programs and services. Family support includes, but is not limited to, the following:

- Information and referral for military and community services
- Warm handoffs to the EFMP at the next location
- Nonclinical case management

**What is the role of the EFMP Liaison?**

The role of the family support provider includes:

- Helping families on the path to empowerment by providing information and referral services, non-medical case management, education and other supports
- Helping relocating families pinpoint and navigate formal programs and services and informal supports
- Bridging gaps in programs, services and support by informing families on what is available, and how to apply for benefits and entitlements

**How do families access their EFMP case liaison?**

Access the EFMP case liaison by visiting or calling the Fleet and Family Support Center at 202-685-0229 and asking for a referral to a special needs consultant.

**How can families help ease the transition to a new school system following a move?**

In addition to the support available from the installation Military and Family Support Centers and Military OneSource consultants, MilitaryINSTALLATIONS provides some suggestions for making the transition easier as your child enters a new school system following a move to a new duty station. The article, "Preparing for Your Move," provides tips for what to do prior to and after your move to help create a smooth transfer between schools.

Additionally, military families can learn about the Education Directory for Children with Special Needs for information on special-needs issues and listings of national and local resources for early intervention (for infants and toddlers) and special education (for school-age children) services.
Relocating: things to remember

At least 30 days prior to your move:

Notify the school or early intervention agency of your impending move and request a copy of your child's educational records.

Obtain your child's most recent transcripts, grade reports and all pertinent medical records, including inoculation records, prescriptions and dosages.

Contact the new school district or early intervention agency for specific information about programs on or near the installation where you will be living. Use the State, School District and Installation Information sections of the Education Directory for Children with Special Needs to identify the districts in your new location and find information about early intervention agencies. The directory provides helpful tools to assist families with infants and toddlers and school-age children transitioning to a new educational program.

If your child has special needs and is receiving early intervention or special education services, request a copy of the following information:

- Latest individualized education program or individualized family service plan, including the most recent progress report
- Your child's most recent eligibility determination report for special education services, including early intervention
- The names of textbooks or other materials that have been effective for your child
- Adaptive equipment and assistive technology such as communication devices or modified key boards that your child uses in school

As you leave your duty station, you should:

Hand carry a copy of your child's inoculation records and the information you collected about your child's educational program.

Take any special equipment, medication refills and supplies (for example, hearing aid batteries) that your child may need in the next two months.

Keep contact information for your child's current teacher or early intervention specialist in case there are questions at your new school or early intervention agency.

Provide the staff at your child's current school with the contact information for the special education staff at your child's new school to speed the transfer of your child's information.

When you arrive at your new duty station, you should:

Take the hand-carried educational information, including immunization records, with you to enroll your child in the local school.

Notify the new school that your child has special needs. Sign appropriate releases so the new school can request official copies of your child's records.

Request copies of any publications about the school's special education services.

It is easier for the receiving school to start the appropriate special education or early intervention services for your child when you hand-carry important information about your child. The current individualized education program will be recognized by the school's special education committee and interim services can be provided within days. Each state has different policies or procedures that guide its special education and early intervention programs. Do not expect to use the same forms and procedures that were used at your previous location. You should expect that every effort will be made to meet your child's needs.

Special Needs - EFMP Family Support

Background

The Education Directory for Children with Special Needs was developed to support military families who have children (birth through 21) with special educational needs. Military families can consult the directory for information on special-needs issues and listings of national and local resources for early intervention (for infants and toddlers) and special education (for school-age children) services.

Highlights

The Education Directory for Children with Special Needs is a valuable resource for military families. The directory:

- helps families identify the early intervention agencies and public school districts located near the installation prior to moving
- allows users to make more informed decisions and more easily navigate local early intervention and special education systems
- includes information on a range of disabilities affecting school-age children and on early intervention service...
providers and resources for infants and toddlers
provides practical suggestions (Tools for a Smooth Transition) for relocating families

**Special Needs - Health Care**

**Military treatment facilities**
The clinics and services available at military treatment facilities vary by location. Before you move, identify the military treatment facility that will serve you, visit its website to learn about the services available and get contact information.

**Moving to a new TRICARE region**
If you anticipate a move to another TRICARE region, work with your local TRICARE service center or case manager before your move to ensure the transition is as smooth as possible. On arrival at the new duty location, you or your sponsor should contact the beneficiary counseling and assistance coordinator or the TRICARE service center to ensure the transition plans are in place and to obtain authorizations for TRICARE Extended Care Health Option services, if applicable.

**Beneficiary counseling and assistance coordinator**
All TRICARE regional offices and most military treatment facilities are staffed with beneficiary counseling and assistance coordinators. They provide information, guidance and assistance on benefit options, TRICARE Prime enrollment, special authorizations, status of claims, eligibility and assistance with referrals and appointments. If you or your family member has more severe needs, contact your TRICARE case manager.

**Case management**
Case management involves a team of health care professionals who help you and your family find solutions to complex health problems. It is important to inform your case manager if you are moving as he or she will connect you with the case manager at your new location.

**Extended Care Health Option**
The Extended Care Health Option provides financial assistance to beneficiaries of active-duty service members who qualify based on specific mental or physical disabilities. The Extended Care Health Option offers an integrated set of services and supplies beyond the basic TRICARE program. Regional contractors in each of the TRICARE regions and overseas administer the program.

**Transporting medical equipment**
Contact your installation’s household goods/transportation office for information on special procedures for the transportation of medical equipment.

**Federal and state health care programs**
Medicaid provides health coverage for individuals and families with low incomes or have a disability. The department of social services or the department of medical assistance may administer the Medicaid program in your state. Supplemental Security Income, or SSI, is a cash assistance program intended to meet basic needs for disabled adults and children who have limited resources. Families must reapply after moving to a new state.

Many states offer services for children with special health care needs funded by the Maternal and Child Health Services Block Grant, or Title V. State departments of health websites and local health departments can provide information on state health benefits. The Maternal and Child Health Bureau website has more information, including state points of contact.

**Other important resources**
TRICARE debt collection assistance officers assigned to regional offices and military treatment facilities worldwide can help beneficiaries understand and get assistance with debt collection issues related to TRICARE.

**Installation Specific Information**
Enrollment in the Exceptional Family Member Program (EFMP) is designed to assist active duty members with family members who have special medical or educational needs. The EFMP coordinator assists Marines and Sailors in finding out about available services in the Albany/Dougherty County area. Also, EFMP helps coordinate services when an active duty member prepares to leave Albany to PCS to a new duty station. Prevent possible problems by ensuring your family members are enrolled prior to your move.
Early Intervention and Special Education Services

Children from birth to 3 years of age

The Individuals with Disabilities Education Act, or IDEA, requires all states and territories to provide early intervention services to children from birth to 3 years of age who have or are at risk for having developmental delays. Local school districts or health departments often provide these early intervention services. The program is called by different names in different areas, but it is often called Part C (because Part C is the section of the law that pertains to early intervention). The National Early Childhood Technical Assistance Center provides a list of state Part C directors and funded programs on their website. Also, Military OneSource can assist you in identifying early intervention programs in your area.

When moving, you should hand carry copies of your child’s individual family service plan and the most current evaluation reports to your new home to ensure they are not lost.

Children between 3 and 21 years of age

The IDEA requires all states and territories provide special education services to eligible children between the ages of 3 and 21. Each local school district has a special education director, and each school should have an individualized education program team or school-based committee that attends to students with special education needs.

The IDEA requires that if a child transfers to a different district in the same state, the receiving school must provide comparable services until the new school develops and implements a new individualized education program. If a child transfers to another state, the receiving district must provide comparable services until the receiving district completes an evaluation and creates a new individualized education program.

If you are moving and your child receives special education and related services, you should hand carry all pertinent school and medical documents, including the individualized education program and current evaluation reports. Hand carrying these documents ensures that they are not lost and allows the new school district to begin the process as soon as you move.

Other resources

Parent Training and Information Centers serve families and adults with special needs from birth to age 26. They assist families in getting appropriate education and services for their children, work to improve education services for all children, train and inform parents and professionals, resolve problems between families and schools or other agencies, and connect those with disabilities to community resources. Find out more at the Center for Parent Information and Resources website.

Installation Specific Information

For early intervention assistance, school districts request individuals contact them for specific information. You may obtain additional information by contacting:

National Information Center for Children & Youth with Handicaps at P.O. Box 1492 Washington, D.C. 20010, Telephone 1-800-695-0285

The Albany/Dougherty County school system has special education services available for the severely handicapped to the specially gifted student. These programs are spread throughout the system. They are staffed by 135 teachers, 6 school psychologists, 14 speech therapists, and a director with a staff of 5 personnel. Special education services encompass children age 3 years through high school.

Health Care - Overview

Moving with TRICARE

When you move, TRICARE moves with you. It’s there before, during and when you get to your next duty station. It’s available worldwide. There are steps you need to take to make sure changes to your TRICARE coverage go smoothly. With your move, you may have to use a different TRICARE option.

Please note:
You and your family members have to show as TRICARE eligible in the Defense Enrollment Eligibility Reporting System, or DEERS.

For TRICARE plan information, visit the TRICARE Plan Information Kits page.

Regional and overseas contractor information is available on TRICARE's Contact Us page.

Print out the TRICARE contact wallet card and keep it with you.

Always keep personal contact information current in DEERS, especially your address and email.

**Prime options**

**Prime options in the United States**

If you live in a Prime Service Area, then TRICARE Prime is an option for you. A Prime Service Area is usually within a 40-mile area of a military clinic or hospital. With Prime, you have a primary care manager, who may be a military or civilian doctor or a team of doctors, who manages your health care needs.

Some active-duty family members may enroll in the U.S. Family Health Plan, or USFHP. The USFHP offers a TRICARE Prime-like option in six areas of the United States. You'll get all care (including prescription drug coverage) from a network provider. With the USFHP, you can't get care at military hospitals and clinics or from TRICARE network providers (emergency exceptions). You have to work with USFHP when get care overseas. Visit the U.S. Family Health Plan page for more information.

If you don't live in a Prime Service Area, TRICARE Prime Remote is your other option. Eligible family members have to live with their active-duty sponsor (with some exceptions) to enroll in TRICARE Prime Remote. In most cases, your primary care manager is a network provider. If there's no local network provider, you can choose any TRICARE-authorized provider to act as your primary care manager.

**Prime options overseas (including U.S. territories)**

In overseas locations, you have two options for care:

**TRICARE Overseas Program-Prime** is for active-duty service members assigned overseas. Units are near military clinics and hospitals. To enroll in the program, family members must be command-sponsored. Your primary care manager is a military provider or team of providers.

**TRICARE Overseas Program-Prime Remote** is available in certain remote overseas locations. It's for assigned active-duty service members and their command-sponsored family members. Your primary care manager is the overseas contractor who you contact through regional and country specific call centers.

**Note:** Active-duty service members must enroll in a Prime option.

When you know you're going to move, call your current TRICARE stateside overseas contractor. Find out if your new location is in a new region and talk about your TRICARE options.

**Transferring your TRICARE Prime/Prime Remote coverage**

When you move, your Prime options may change. You have to transfer your enrollment if you move to a different region. Some family members may have to disenroll and use TRICARE Standard. Options may vary for each family member. Remember, to enroll in a Prime option overseas, family members must be command-sponsored.

If you move within your current region, you still need to find out if your Prime option changes. You may only need to get a new primary care manager. Again, call your current TRICARE regional or USFHP contractor to talk about your move and your TRICARE options.

Follow these steps to transfer your enrollment by phone:

1. **Call your current TRICARE regional or USFHP contractor** to transfer your enrollment or get a new primary care manager. The contractor will ask about you, your family, where you're moving to and the estimated date you'll get to your new duty station. Your current contractor then shares your information with your new contractor. If you only need a new primary care manager, they will work with you to make that happen. Your new contractor will call you within five business days of your expected arrival date to discuss your Prime enrollment and primary care manager options. Your enrollment transfer will be the day your new contractor calls and you agree to the transfer. It may take up to four business days to record your transfer. You will still have Prime coverage with your old region until the transfer is complete.

2. **Update your address in DEERS** as soon as you get to your new location, even if you're in temporary housing.

3. **Log into milConnect** to check on your enrollment. You can see who your primary care manager is and print out an enrollment card.

**Note:** Don't disenroll from Prime before you move.

Other ways to transfer your enrollment include:

**Transfer your enrollment online using TRICARE's Beneficiary Web Enrollment Tool.** The Beneficiary Web Enrollment Tool will be available in 2016 for those moving stateside from an overseas location. In the Beneficiary Web Enrollment Tool, you can set a date up to 90 days in the future as your enrollment transfer date.
Call your new contractor when you arrive in your new duty location. They can transfer your enrollment over the phone.

Download an enrollment form and mail it to the regional contractor for your new region. Remember to note the date you want the transfer to go into effect. Enrollment information for the USFHP is available on the U.S. Family Health Plan page.

Enroll when you in-process at your new duty location. To learn more, visit the TRICARE Moving page.

TRICARE Standard and Extra

TRICARE Standard and Extra is an option for active-duty family members. You don't have to enroll—coverage is automatic as long as you show as TRICARE eligible in DEERS. With TRICARE Standard or Extra you can see any TRICARE-authorized provider, non-network or network. You pay a deductible and costs shares.

If you visit a non-network provider, you're using the Standard option. You may have to pay in full up front and file a claim for reimbursement.

If you visit a network provider, you're using the Extra option. You only need to pay your cost share at your appointment.

If you're a family member and don't want to enroll in TRICARE Overseas Program-Prime, or can't enroll because you're not command-sponsored, you have TRICARE Overseas Program-Standard. You can see any civilian provider (except in the Philippines).

If you want or have to use TRICARE Standard when you move, call the new regional contractor to disenroll from Prime when you get to your new location.

If you already using TRICARE Standard and Extra:

Once you get to your new location, update your personal information in DEERS as soon as possible. You can update your personal information through milConnect, through TRICARE's Beneficiary Web Enrollment Tool or calling the Defense Manpower Data Center toll-free at 800-538-9552; TTY/TTD: 866-363-2883.

Find a provider. If you are within the United States, you can find network and non-network providers by region through the TRICARE Find a Doctor page. If you are overseas, you can find a provider through the TRICARE Overseas website or call the overseas regional call center.

If you’re in a new region, the claims address changes. Check the TRICARE Filing Claims page for your new mailing address.

TRICARE For Life

TRICARE For Life is for those who have Medicare and TRICARE. You don't have to enroll—coverage is automatic as long as you show in DEERS as TRICARE-eligible and have Medicare Part A and Part B if needed. When you go to a Medicare doctor, show your Medicare and uniformed service identification cards. Your provider files your claims with Medicare. Medicare pays first and sends the claim to the TRICARE For Life claims processor. TRICARE then pays second for TRICARE-covered services.

If you're an active-duty family member, you don't have to have Medicare Part B to keep your TRICARE benefits. You must have Part B to keep TRICARE once your sponsor retires.

When you move, update your personal information in DEERS as soon as possible. To find a new provider:

If you are within the United States or in U.S. territories (Guam, Puerto Rico, the Northern Mariana Islands, American Samoa or the U.S. Virgin Islands), you can search the Medicare Provider Directory or call 800-633-4227 to find a Medicare-certified provider. Visit the Medicare website or the TRICARE For Life website to learn more.

If you are at an overseas location, TRICARE For Life works a little differently. Medicare doesn't pay for care overseas, TRICARE is your primary payer. You may get care from any civilian provider. You pay up front and then file a claim with the TRICARE overseas contractor. You have to pay TRICARE Standard deductibles and cost shares. You can find a provider through the TRICARE Overseas website or call the overseas regional call center.

Getting care along the way

Before you move, take care of any routine medical needs, including immunizations. Fill your prescriptions so you have enough while traveling. TRICARE defines emergency care as "medical services provided for a sudden or unexpected medical or psychiatric condition or the sudden worsening of a chronic condition that is threatening to life, limb or sight and needs immediate medical treatment or a condition which has painful symptoms that need immediate relief to stop suffering." TRICARE defines urgent care as "medical care for a condition that will not result in disability or death if not treated immediately but should be treated within 24 hours to avoid further complications."

Emergency care when stateside – If you require emergency care while traveling in the United States, call 911 or go to the nearest emergency room. Then call your primary care manager or regional contractor within 24 hours of being seen.
**Urgent care when stateside** – If you require urgent care while traveling in the United States, are using a Prime option and you're close to a military hospital or clinic, go there. You have priority access and you don't need a referral to be seen. Otherwise, if you have Prime, call or contact your primary care manager for a referral and authorization. If you don't get a referral and authorization before being seen, you'll pay the higher point-of-service deductible and cost share. If you have Prime Remote and don’t have an assigned primary care manager, call the provider that acts are your primary provider or call your regional contractor.

**Emergency care when overseas** – For emergency care, go to the nearest emergency care location. If you're using TRICARE Overseas Program-Prime or Prime Remote, call International SOS Medical Assistance within 24 hours or on the next business day to get an authorization for the visit and needed ongoing care, and claims payment information.

**Urgent care when overseas** – For urgent care, go to the nearest military clinic or hospital if possible. Visit a U.S. embassy or call the overseas regional call center. You need an authorization before you see a civilian provider. The call center can help you find one. Without an authorization, you'll end up paying a higher point-of-service deductible and cost share. Your claim may be denied if you’re an active-duty member. More information is available on the TRICARE Service Center and TRICARE Area Office websites.

If you're using TRICARE Standard or TRICARE For Life, you may get urgent care from any TRICARE-authorized provider. If it's after clinic hours or you're not sure if you need to see a doctor, call TRICARE's Nurse Advice Line at 800-874-2273.

**Filling prescriptions while traveling**

If you run out of a prescription drug while traveling, contact your military or civilian provider. If you have refills on a military clinic prescription, check to see if your prescription can be moved to and filled by another military treatment facility. If you have refills on your prescription with a major retail pharmacy chain, check with the chain to see if they can transfer your prescription to a local chain pharmacy. If you have refills on a drug you get through TRICARE home delivery, call the TRICARE pharmacy contractor to see what can be done.

**If you are within the United States or in U.S. territories** and a doctor puts you on a new drug, fill your prescription at a military pharmacy or TRICARE retail network pharmacy. If you are Prime and use a non-network pharmacy, you pay the higher point-of-service deductible and cost share. You may have to pay out of pocket for your drug(s). If so, file a claim with the TRICARE pharmacy contractor. If you are still in an overseas Prime option, file your claim with the overseas contractor.

**If you are at an overseas location**, and a doctor puts you on a new drug, fill your prescription at a military pharmacy or go to a civilian pharmacy. You will likely have to pay out of pocket. You file your claim with the TRICARE overseas contractor, even if you are enrolled in a stateside Prime option.

**Getting dental care while traveling**

Getting dental care while traveling depends on your location and whether you are a service member or family member.

**If you are an active-duty service member within the United States or in U.S. territories**, you can receive dental care at a military dental clinic. Contact the Active Duty Dental Care Program before you see a dentist and tell the contractor about your move. You will need to get an authorization before you see a dentist. The Active Duty Dental Care Program will work with you so you can get care from a local network dentist. For dental emergencies, go to a military dental clinic if possible. If not, get care from any civilian network dentist and have the dentist give you paperwork showing what he or she did during the visit. Make sure you get the dentist's contact information and call the Active Duty Dental Care Program contractor immediately to let them know about your care so they can work with you to make sure they can pay the claim.

**If you are an active-duty service at an overseas location**, you can call the overseas regional call center to get authorization before you see a civilian dentist.

**If you are an active-duty family member within the United States, in U.S. territories or at an overseas location**, you can find out if any nearby military dental treatment facility treats active-duty family members. If you're enrolled in the TRICARE Dental Program, call the TRICARE Dental Program contractor or visit their website to find a provider. You will need to get an authorization before you see the dentist.

**Permanent change of station for active-duty service members**

With permanent change of station orders, ask for a copy of your medical and dental records from your personnel office, providers/dentists, and medical or dental clinics. Do this at least one month before your permanent change of station date. This way you may be able to carry records to your new duty station.

You may ask providers or the military clinic to transfer your family’s medical records to the military hospital or clinic nearest to your new duty station. You may ask to have copies of their records to carry with you or them as well. (You may have to pay to get their records copied.) If you want someone else to be able to get medical or dental information on you or your family while you are moving, you need to complete a DD Form 2870, "Authorization for Disclosure of Medical or Dental Information."

Find more about moving, updating DEERS, the TRICARE regions, pharmacy, dental and much more through the
TRICARE website or the TRICARE Moving page.

Installation Specific Information

Medical Care

MCLB Albany has a small branch medical clinic of the Naval Hospital, Jacksonville, FL. Services are limited. Appointments can be made by calling 229-639-5976. The city of Albany has two large hospitals with a wide variety of services. The base clinic will refer patients to specialists in town. Local hospitals are:

Phoebe Putney Hospital
Palmyra Hospital

Dental Care

Dental services on base are for the active duty members only. Family members should establish a relationship with a dentist in town shortly after arriving. Many area dentists do not see patients on an emergency basis unless they have already been established. If you have been overseas and stopped your TRICARE Active Duty Family Member Dental Insurance, you will need to elect coverage again once you return stateside. See other sections in this category for more information on available dental services.

HEALTH NOTE-Southwest Georgia is not the best environment for people who have asthma, allergies, or other respiratory problems. If you have asthma or allergies, we encourage you to contact the medical personnel and TRICARE prior to relocating here.

Child and Youth Programs

The Department of Defense takes great pride in the variety and quality of services provided to children and youth on installations worldwide. While the services provided may vary by location, the standards and quality of services are consistent and meet established regulations.

Child Development Centers

Child development centers, or CDCs, generally offer child care for children ages 6 weeks to 5 years. Care is available Monday through Friday, with some locations offering options, such as extended hours, weekend care and respite care. Child development centers vary in size and larger installations may operate multiple facilities. Programs are certified by the Department of Defense and accredited by a national accrediting body, such as the National Association for the Education of Young Children.

Family Child Care

Children ages 6 weeks to 12 years may receive care in the private home of a certified family child care provider living in government-owned or leased housing. Family child care is typically available weekdays and with additional care provided during evenings, weekends and flexible hourly care for shift work. Regulations limit the number of children who receive care at any one time to no more than six children under age 8 and no more than two children under age 2. Family child care providers must be certified to operate by the installation. Individual providers may voluntarily seek national accreditation from the National Association of Family Child Care and are provided local support, training and materials to accomplish this goal.

School-Age Care Programs

School-age care programs provide care to children in kindergarten through sixth grade. Care is offered before and after school, during non-school days and summer vacations. School-age care programs may be located in Department of Defense youth centers, child development centers or in other suitable facilities. All programs are certified by the Department of Defense and accredited by a national accrediting body, such as the Council on Accreditation.

Requesting Child Care

Military families may request child care by visiting MilitaryChildCare.com. This Department of Defense website serves all military families seeking child care (including Child Development Centers, Family Child Care and school age care programs) and provides access to military-operated child care options world-wide. Families may search for and request care, manage their requests, and update their profile online, simplifying the process for finding child care.

Youth Programs

Dynamic programs for youth ages 5 through 18 years are provided in approximately 300 youth and teen program facilities worldwide. A wide variety of offerings includes activities in physical fitness and sports, the arts, life skills,
career and volunteer opportunities. Installation programs may also collaborate with other youth-serving organizations, like the Boys & Girls Clubs of America and USDA/4-H programs.

Child Care

Child Development Services

It is Marine Corps policy to provide Children, Youth and Teen Programs (CYTP) which assist military and DoD civilian personnel in balancing the competing demands of family life and the accomplishment of the mission, and to improve the economic viability of the family unit. In this regard, the child care is offered through a variety of services at MCLB Albany.

The dependents of active duty military, active duty reservists, retired military, DOD civilians & DOD contractors are eligible to attend CYT programs. The fees are based upon total family income (TFI). Priority care is given to single/dual active duty military that are stationed at MCLB Albany.

For information about the services provided by Children and Youth Programs and for information on how to be placed on the waiting list, visit www.militarychildcare.com or contact the MCLB Albany Resource and Referral Office.

Child Development Center (CDC)

The Nationally Accredited Child Development Centers at MCLB provide developmental care for children 6 weeks through 12 years of age.

Programs Offered

Services include full time care, part time care, before and after school aged care (full time care is provided on school holidays and summer vacations) and pre-kindergarten classes for 4 year olds.

Drop in care is available at a rate of $6.00 per hour, per child. Please call the Resource and Referral Office for updated information.

School Age Care (SAC) is offered during after school hours at the Child Development Center for children Kindergarten to age 12. The SAC room is available during full operating hours for School Breaks and Summer Camp. The SAC room provides homework help, fun and educational activities and programs that are aligned with the Boys & Girls Clubs of America. The Summer Camp Calendar is carefully planned to be action packed with educational and fun field trips, guest speakers, swimming and bowling. The staff-to-child ratio is 1-15.

Pre-K Program

The CDC also provides a 4-year old Pre-Kindergarten (Pre-K) program funded by Georgia’s Office of School Readiness. This free program is open to all eligible patrons with children who turn 4 on or before Sept. 1 of the current school year. The program is funded with Georgia lottery money and provides high quality preschool experiences to prepare children for kindergarten. The Pre-K Program school year starts in August and commences in May. Pre-K operates Monday through Friday during the hours of 8 am to 2:30 pm. A Pre-K Before and After Program is available.

Availability/Waiting List

Waiting Lists are maintained online and the MCLB Resource and Referral Office.

Respite Care

Respite Care provides a temporary rest period for family members responsible for regular care of a family member with a severe disability. Respite Services may be provided either in the respite care user's home, caregiver's home, or at community agencies established to provide comprehensive respite and relief care for caretakers of severely disabled family members. Contact the EFMP Coordinator for more information at 229-639-5276.

Family Child Care (FCC)

The Family Child Care program provides developmental care for children 6 weeks through 12 years of age. Certified providers living in government quarters and in the local community provide family childcare services to both military and DoD civilians assigned to MCLB. Family childcare is also an excellent way for spouses to earn an income and be able to stay at home. For more information contact the Family Care Branch (FCB) Director at 229-639-5269.

Resource and Referral

Resource and Referral services are available to assist military and DoD civilians in finding appropriate childcare for their family members. A complete listing of available care options can be made available to you. The listings provide
Youth Services

Youth Sponsorship Program

This program assists youth and teens who are transitioning into a new community. To request a sponsor call 229-639-5199 or 229-639-5278, DSN 312-567-5199/5278. This program is in collaboration with the Child and Youth Programs.

Hours of Operation - The center is open Monday thru Thursday, 2:30 p.m. until 8:00 p.m. during the school year. Friday hours are 2:30 p.m. until 9:00 p.m., while teens only are allowed from 9:00 p.m. until 10:00 p.m. Saturday trips are planned once a month.

Youth/Teen Activities sponsors a variety of activities for children aged 9 to 18. The Youth Center offers a pool, big screen TV, board games, arts and crafts and much more. If you are 10 years and over the center has an open door policy that allows you to come and go as you please. If you are 9 your parents must sign you in and out.

The Youth/Teen Center offers enriching National Boys & Girls Clubs of America Programs such as Healthy Habits, Triple Play, SMART Girls, Career Launch and more. Members who participate in Career Launch are able to apply for a summer job at the Youth/Teen Center.

During the summer months and holidays from school, the center plans trips in and around the local area. Trips have included visits to Six Flags, Callaway Gardens, All American Fun Park, Stardust skating and more.

The center also offers movie nights, special craft days, wet and fun days and gaming. It is your center, so if you want to see or do something, ask the directors. It just may happen! Contact the centers or Children, Youth and Teen Programs for current activities.

You may also want to check into the 4-H club or the Boys and Girls Clubs.

Youth Sports

The youth sports program in Albany runs hand in hand with the local YMCA. We offer YMCA sports programs at a less expensive price. The teams are MCLB teams but play with the local YMCA. We offer spring and fall soccer. Winter basketball and summer baseball. The MCLB teams use our facilities for practice and also games. The age groups are set up by the YMCA along with the rules and regulations. The most popular age groups in our area are ages 5-12.

Scouting in SW Georgia

Boy Scouts of Southwest Georgia - 229-436-7226
Girl Scouts of Southwest Georgia, Inc - 229-432-9188

New Parent Support Program

Marine Corps New Parent Support Program

The New Parent Support Program is an early intervention service for families who are expecting or have a child 5 years of age or younger. The primary focus of the New Parent Support Program is intensive home visitation services tailored to meet the unique needs of each family and help them cope with stress, isolation, deployment, post-deployment reunions and the everyday demands of parenthood. In addition to home visits, expectant parents and parents of newborns and young children can participate in a variety of programs, such as support groups and parenting classes designed to help parents learn new parenting skills and provide an optimal learning environment for their children. Confidential services also offer new and expecting parents the opportunity to express concerns and ask questions.

Program highlights

These programs and services are available through the Marine Corps New Parent Support Program:

Baby Boot Camp - These classes provide new and expectant parents with an understanding of an infant's world and the basic skills necessary for loving, safe care. Classes include topics such as breastfeeding, bonding and attachment, and self-care.
**Parenting classes** - These classes provide hands-on parenting education to support healthy children and positive family relationships. Parenting topics include infant massage, newborn care and discipline.

**Referrals** - Assistance with information and referrals link families with appropriate military and community services.

**Play morning** - This interactive playgroup helps teach parents about developmentally appropriate play and helps children improve their social, cognitive and motor skills. Parents must provide signed documentation of their child's immunizations to participate.

**Home visits** - Parents receive education and support by a caring professional in the privacy of their home. These services are available to families regardless of whether they live on or off the military installation.

**Staff qualifications**
The New Parent Support Program is a professional team of licensed social workers, marriage and family therapists and registered nurses skilled in child development and sensitive to the challenges facing military families.

**Eligibility**
Service members and their families stationed at or near a Marine Corps installation who are expecting a child or have a child under 6 years of age are eligible for all services, free of charge, offered by the New Parent Support Program.

**Getting started**
Enrollment is easy. Just call the New Parent Support Program on your installation during regular business hours. Find the program through MilitaryINSTALLATIONS. Select New Parent Support Program and your installation from the drop-down menus.

**Installation Specific Information**
The "New Parent Support Program" is a professional team of nurses who provide supportive and caring services to Marine Corps families with children less than six years of age. We have trained, supervised Home Visitors who have extensive knowledge of the issues confronting parents unique to the challenges of military life.

Through a variety of programs including the actual on-site home visits, the New Parent support Program helps parents learn to cope with stress, isolation, pre and post-deployment, and the everyday demands of parenthood.

All military families expecting a child, or with children under six years of age are eligible to participate, free of charge, in all the services offered. Parents can depend on the New Parent Support Program as a reliable source of information and answers in the privacy of the family home.

For more information or to enroll in the program, call 229-639-6257 or visit our website.

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**Family Center**

**Programs and services**
As a gateway to the resources you need, the Military and Family Support Center provides information, support and services to help you balance the demands of military life. The Military and Family Support Center is one part of the overall Family Readiness System, which is the network of agencies, programs, services, partnerships and individuals that supports your personal and family life readiness, mobilization and deployment readiness, and mobility and economic readiness. It should be one of your first stops once you arrive at a new installation. The programs and services are a key resource for you and your family. They include:

**Deployment support** assists you and your family during all phases of the deployment cycle, providing workshops and services to help meet the challenges of deployment, as well as information and referral to deployment-related resources. Services include education briefings for deploying members and families, support services, morale calls and service-specific programs.

**Relocation assistance** provides an array of services to meet your moving needs. Relocation services include, but are not limited to, relocation workshops that help you prepare for a move, information on installations and communities worldwide and, where offered, a loan closet for basic household items. Relocation assistance also includes assistance with in-transit emergencies. Military and Family Support Centers work with other installation agencies to keep relocation information current, timely and relevant to allow you to make informed decisions and ensure you experience a smooth and successful move.

**Personal financial management** provides information, education and one-on-one financial counseling to assist you and your family in maintaining your financial readiness. Services are designed to address money management issues throughout your active-duty lifecycle and into retirement. Financial readiness educational opportunities range from basic planning to long-term investing.

**Employment assistance** offers comprehensive information, tools and resources to support career exploration, training and licensing, and employment readiness. Military and Family Support Centers may offer career counseling,
local labor market information, trend tracking, skills and interests identification, job bank referrals and resources for self-employment.

**Family life education** provides information and education to assist you and your family in developing resilience skills that can help you navigate your mobile military lives.

**Information and Referral** can assist you in identifying and clarifying your needs to determine appropriate forms of assistance and in locating services and programs available both on and off your installation.

**The Transition Assistance Program** prepares separating, retiring and demobilizing service members (and their families) with the information, skills and knowledge necessary for a successful transition from military to civilian life. The first step in your transition process is to complete the congressionally mandated pre-separation counseling session, which furnishes detailed information on the various benefits and services available. Military and Family Support Centers may provide other services, such as counseling and family advocacy. Services vary by location.

**Installation Specific Information**

**Family Advocacy Program** -- Provides services to prevent or intervene into cases of spouse abuse and child abuse. Provides treatment to victims of sexual assault.

**Victim Advocacy Program** -- Provides voluntary assistance to victims of domestic violence, rape/sexual assault, and child abuse. These services focus upon the safety needs of the victim.

**Retired Activities** -- Provides military retirees and their families with information, support and advocacy.

**Library** -- Provides a variety of materials for adult and child reading, periodicals and computer internet access. Books on tape and CD’s are available for checkout as well as a limited number of movies on DVD.

**Employment - Overview**

**Employment Opportunities**

To increase your chances of finding suitable employment contact the Family Member Employment Assistance Program after your arrival. If you are planning to transition from the military, make plans to attend the 5-day Transition Readiness Seminar offered by the Transition Assistance Program.

Job opportunities are greatly limited as to the type and salary. Good employment prospects are Registered Nurse, Licensed Practical Nurse, Social Services, Construction, Physical Security, Teaching, Food Service, Warehouse and Management.

**Local Economic Climate**

Albany has a diverse economic base. A variety of industries enjoy the advantages of excellent transportation, excess water capacity, favorable utility service, and an abundant quality work force. Albany is centrally located with such services as fine restaurants, shopping areas, motels and car dealerships. Albany metro currently has an 15.3% unemployment rate. The statewide unemployment rate is 10.2%.

**M&FS Family Member Employment Assistance Program (FMEAP)**

Marines, DOD civilian employees, spouses, retires, surviving spouses, and family members (to include youth), are eligible and highly encouraged to participate free of charge. A professional Job Search Trainer will help you identify your immediate and long range career goals. Based on your needs assessment an Individual Career Plan will be developed to help ensure that you receive the necessary assistance. Employment Readiness will provide job search training, but it’s not a job placement service. A professional Job Search Trainer will help you identify your skills and assist you every step of the way during your job search. You’ll also have access to valuable references on the national job market and be able to attend seminars and workshops on job search strategies, interview skills, and salary negotiation. A resource center containing computers are available for preparing letters and resumes. The M&FS FMEAP provides individual screening and referrals for job vacancies. The program maintains a job bank of current, unique, and ongoing employment opportunities.

The Non Appropriated Fund (NAF) program -- provides available jobs on a military installation such as; retail clerk in the base exchange or 7 day store, base gym, and several other jobs not mentioned. These jobs can be viewed at the MCCS office on base or on the [MCCS website](http://www.mccs.army.mil).

**Employment Documentation**

For job hunting purposes, be sure to carry with you all employment records, employment information, current resumes, transcripts, certificates, licenses, and SF-50.
Unemployment Compensation

Unemployment compensation may be available for the spouse of a newly assigned military member or civilian employee. For more information please contact the Department of Labor.

Transition Assistance Management Program (TAMP)

The Transition Assistance Management Program (TAMP) provides resources and assistance to enable all separating service members and their families to make a successful transition for military to civilian life. For more information, please contact the Transition Office at 229-639-9122 and DSN at 312-567-9122.

Tuition Assistance

The state of Georgia has developed a tuition assistance program for college education from their state lottery income. Active duty military and dependents may be eligible for the HOPEGRANT. For the most current eligibility information and enrollment procedures contact the HOPE program listed below.

MyCAA

For information on MyCAA and Military Spouse Education and Career Opportunities, visit Military OneSource.

Relocation Assistance

Programs and Services

If a permanent change of station, or PCS, is in your future, you may have questions about moving. As part of the Military and Family Support Center, the Relocation Assistance Program provides services and resources to help make this transition as smooth as possible. Here’s what they offer:

**Individual PCS planning** — Most relocation programs offer one-on-one consultation. In particular, those making their first military move, those making their first overseas move or those with challenging or complex situations should contact the relocation assistance office.

**MilitaryINSTALLATIONS and Plan My Move** — For managing and planning your move, you may want to take advantage of these DoD-sponsored online relocation tools. You can estimate expenses, locate forms for housing and property shipments, and create a moving calendar.

**Loan closet** — Where available, loan closets offer basic household goods while your personal property is in transit. Typical items include pots and pans, dishes, silverware, irons, ironing boards and infant or toddler car seats. Generally, towels and bed linens are not available, so these should be packed in your express shipment.

**Workshops and briefings** — Workshops vary from installation to installation, but you may find classes on purchasing real estate and renting, budgeting and finance, moving with children or general moving preparation.

**Pre-departure briefings** — These briefings may be called Smooth Move or PCS Briefing, and they provide essential information to prevent you from making uninformed and costly decisions before your move.

**Settling-in services** — Welcome wagon services, local area tours (with child care sometimes provided), or basic household items to use until your goods arrive may be a part of your installation’s settling-in services. Overseas arrival services may include introductory language classes and cultural awareness training.

**Foreign-born spouse support** — Whether your question concerns immigration and naturalization, learning the English language or how to use local transportation, the relocation program provides assistance, classes and referrals.

**Emergency assistance** — From time to time, emergencies occur while moving. The Relocation Assistance Program office has the resources to provide emergency financial assistance and referrals.

Installation Specific Information

The Marine Corps Logistics Base (MCLB) Albany Relocation Assistance Program (RAP) is designed to assist military personnel and DoD personnel and their families who are relocating to a new duty station, being deployed, or who are separating or retiring from service.

The RAP educates military and DoD personnel and their family members about relocating, enhancing their skills to make the transition from one community to another as trouble-free and smooth as possible.

Pre-departure RAP information includes transfer circumstances and needs, sponsor at new location, moving costs and entitlements, housing, child care, local employment assistance, cultural and community orientation, relocation stress management, Exceptional Family Member Program information, overseas assignment screening to ensure facilities are available to support the family, especially those with special needs.

"Welcome Aboard Packages" are available. As soon as you know where you are going contact your Relocation Manager at MCCS Personal Services to request one be sent to you.
If you are anticipating a permanent change of station (PCS), you should try to start putting some money aside. You may be entitled to an advance on your pay to assist with some of your moving expenses. Remember, though, you will have to pay it back!

MCLB Albany has only a very small number of military deploying from the area. Information on handling deployments and reunions is available at Community Services. “Daddy’s Days Away” is a great resource for the children to use when the service member is deployed. Stop by MCCS Personal Services and pick one up.

The Battalion Order Writing Section will handle your out processing paperwork. Attendance at the TAMP class is a requirement for release. Let the information and referral specialist be your first point of contact for any concerns. I and R can provide you with information for on-base and off-base community resources, eligibility requirements, points of contact and current telephone numbers and addresses.

You may contact the RAP by calling 229-639-5278, 229-639-5277 or DSN 312-567-5278.

Loan Closet: There are no loan closet items available for this installation.

Loan Closet
Where available, loan closets offer basic household goods while your personal property is in transit.

Family Advocacy

General Program Description
The Family Advocacy Program is the congressionally designated program responsible for the prevention of and response to child abuse and neglect and domestic abuse/ intimate partner violence in military families. The Family Advocacy Program works in cooperation with military and civilian medical providers, law enforcement, legal personnel, chaplains, and child and youth programs to provide a coordinated community response. The goal of the Family Advocacy Program is to promote the prevention, early identification, reporting and treatment of child and spouse abuse.

Program services vary by installation and generally include the following:
Public awareness campaigns, education and support for couples and parents
Parenting support at every age and stage, including New Parent Support Program home visits for expectant parents, new parents and families with young children
Safety planning, advocacy and support for domestic abuse victims
Clinical treatment for offenders and all affected family members as appropriate provided by MEDCOM

Prevention, Education and Outreach
Family Advocacy Program prevention, education and outreach services vary by installation and may be offered in coordination with military or civilian partners. Contact your installation Military and Family Support Center or Family Advocacy Program for local listings. Sample services include the following:
Education and skill-building training on topics including stress or anger management
Seminars on healthy relationships, couples communication or conflict resolution
Parenting support, including the New Parent Support Program, playgroups, educational workshops and opportunities for parents and families at every age and stage
Counseling or referrals to services tailored to meet specific family needs and schedules provided by MEDCOM

Child Abuse and Neglect and Domestic Abuse Information and Reporting
Child abuse and neglect: If you have concerns about a child’s welfare or safety, whether at home or in the care of a Department of Defense child or youth program, find your local Family Advocacy Program under the Installation Contacts tab or contact any of the following:
Military OneSource (800-342-9647)
Local child protective services, your state’s reporting hotline or Childhelp National Child Abuse Hotline at 800-4-A CHILD (422-4453)
For concerns about child abuse or neglect in a DoD child or youth program or school, your installation Family Advocacy Program or the DoD Child Abuse and Safety Violation Hotline at 800-790-1197 in the United States or 571-372-5348 overseas (not a crisis line)
Call 911 or law enforcement if you witness abuse or neglect or a child is in imminent danger.

Domestic abuse: If you or someone you care about needs help, confidential support is available. Please contact the following for information, support and assistance:

Your installation Family Advocacy Program
Military OneSource (800-342-9647)
National Domestic Violence Hotline (800-799-7233)
Americans Overseas Domestic Violence Crisis Center (international toll-free at 866-USWOMEN)

Call 911 or law enforcement if you witness domestic abuse or someone is in immediate danger.

Domestic Abuse Reporting Options

Restricted report: In most instances, domestic abuse victims may request a restricted report, which allows for confidential medical care, counseling, victim advocacy and support services, such as safety planning and legal assistance, without command notification or a law enforcement investigation. A victim must contact a medical care provider or Family Advocacy Program professional to request the restricted reporting option.

Unrestricted report: If a domestic abuse victim requests an unrestricted report, the sponsor’s commander is promptly notified, law enforcement is involved and administrative action against the offender may be taken. The victim remains eligible for all victim advocacy services, including safety planning, legal assistance and specialized support. Contact military law enforcement or the Family Advocacy Program to make an unrestricted report. In an emergency, call 911.

Eligibility Requirements

Family Advocacy Program services are available to service members and family members eligible for care in a military treatment facility. Intimate partners and others may qualify for limited support and referrals as appropriate. Contact your installation Family Advocacy Program for details.

Financial Assistance

Financial Assistance

Although Albany is a fairly low cost of living area, certain expenses may need to be programmed into your budget. Vehicle maintenance is a high priority, between the hot weather and sometimes less than perfect roads, you should budget $50 per month per vehicle for upkeep.

Newlyweds need not worry about housing expenses as government housing is mandated. However, quarters are not furnished and arrangements should be made to bring as much furniture as you need. Buy second hand and replace as you go. Beware of some furniture companies. Contact the Legal Assistance Office for advice.

Public transportation is limited. A personal vehicle is almost a necessity. Once again, try to bring a car from home, and replace as your budget allows. Marine Corps Logistics Base Albany offers a variety of financial assistance operated by agencies both off and on base.

M&FS Financial Readiness Program

For those families experiencing financial difficulty, the Financial Readiness Program is prepared to assist them in establishing a realistic budget. Information and literature on a variety of consumer-related issues, including processing of consumer complaints, are available. You can reach the Financial Readiness Program at 229-639-6440.

Some units require that junior enlisted Marines wishing to move off-post with family members have a budget prepared by M&FS. This requirement is met through regularly-scheduled work sessions; contact M&FS for date, time and location. Other financial readiness classes are also provided, including basic budgeting and financial management.

Navy Marine Corps Relief

For those active duty or retired military families who find themselves in unexpected, emergency financial situations, the Navy Marine Relief Society stands ready to assist them with an interest free loan or outright grant. The program also provides assistance to spouses and orphans of deceased service members. As there are currently no Navy Relief Volunteers, active duty members should contact the American Red Cross for financial assistance. If you have a financial emergency while en route, you can get help at any nearby military installation or by calling the Red Cross at 1-877-272-7337.

Vehicle Registration

Georgia license tags must be obtained within 30 days after establishing residency, Active duty who are legal residents
of another state are not required to transfer their tags and are exempt from paying advalorem tax if they choose to switch to Georgia tags. You must take your lease to Base Legal and request a waiver. The cost for tags is approximately $20. You must have No-Fault Insurance to obtain tags.

**Car Insurance**

The insurance requirements for the state of Georgia are $25,000/50,000/25,000 or higher amount if desired.

**Advanced Pay**

The reality of receiving advance pay is it is an additional bill that must be paid back in a limited amount of time and will be automatically deducted from your military pay, reducing future pay for several months.

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**Emergency Assistance**

**Planning for Emergencies**

**Financial Assistance**

If you experience a financial emergency while in transit, and you are not near a military installation, you can receive assistance from your nearest American Red Cross chapter. If you are near a military base you should contact their emergency relief office, either Army Emergency Relief, Air Force Aid Society, Navy-Marine Corps Relief Society, or the Coast Guard Mutual Aid Society. See Financial Preparedness for more information.

**Delayed Arrival**

If you are prevented from arriving within the time frame allotted on your orders or for difficulties other than financial, you should contact Headquarters Battalion or the Officer of the Day. For emergency assistance your first contact should be your chain of command. If you are unable or unwilling to contact the chain of command, Personal Services may be able to assist you with crisis intervention or appropriate referral services. After regular duty hours contact the Officer of the Day.

**Navy Marine Corps Relief Society**

For those active duty or retired military families who find themselves in unexpected, emergency financial situations, the Navy Marine Corps Relief Society stands ready to assist them with an interest free loan or outright grant. The program also provides assistance to spouses and orphans of deceased service members. As there are currently no Navy Relief Volunteers, active duty members should contact the American Red Cross for financial assistance. If you have a financial emergency while en route, you can get help at any nearby military installation or by calling the Red Cross at 1-877-272-7337.

**The Salvation Army**

The Salvation Army provides housing, utility, food and other types of emergency assistance. For assistance, call M-F between the hours of 9:00 a.m.-12:00 p.m., 229-435-1428. They also operate a thrift store at 300 w 2nd Av 31701, Albany, Georgia. Hours of operation are Monday thru Friday 9:00 a.m. - 5:00 p.m. and Saturday 9:00 a.m. - 4:00 p.m.

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**Legal Assistance**

**Legal Services**

The Legal Assistance Office provides active duty, retired military, and their eligible family members with basic legal services.

**Types of Services**

Writing wills, powers of attorney, and family care plans are just a few of the services offered. Legal Assistance also helps active duty who have claims related to property damage related to PCS moves.

**Deployment Support**

**Family Deployment Support**
Marine & Family Services (M&FS) offers a variety of services to deploying military personnel and their family members. M&FS can provide expert speakers for Unit Readiness Group meetings, publications, and meeting facilities. Assistance is available during pre-deployment, deployment, and re-deployment. Contact the M&FS office at 229-639-5276 for more information, or visit the MCCS website.

Contact Information

DSN Dialing Instructions: When dialing a DSN number from U.S. installation to U.S. installation, it is unnecessary to dial the 312 area code. When dialing a DSN number to/from overseas locations, the DSN area code must be included.

814 Radford Boulevard
Suite 20311, Building 7200
Albany, GA 31704
Phone 229-639-5276
Phone (DSN) 312-567-5276
Fax 229-639-6103
Fax (DSN) 312-567-6103

Adult Education Centers
MCCS Education Center and School Liaison Office
814 Radford Boulevard
Suite 20311, Building 7122, Base Education Office
Albany, GA 31704
Phone 229-639-5162
Phone (DSN) 312-567-5162
Fax 229-639-5463
Fax (DSN) 312-567-5463
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed

Barracks/Single Service Member Housing
Barracks/Single Service Member Housing
814 Radford Boulevard
Bldg 7130 Cash Avenue
Albany, GA 31704
Phone 229-639-7442/6123
Phone (DSN) 312-567-7442
Fax 229-639-6121
Fax (DSN) 312-567-6121
Mon - Fri 8:00 am - 5:00 pm
Sat and Sun - closed
Holidays - closed

Beneficiary Counseling Assistance Coordinators
Health Benefits Advisor/TRICARE Standard
Building 7000
Albany, GA 31704
Phone 229-639-8343 / 1-888-320-2917 Ext 4 / 229-639-5544
Phone (DSN) 312-567-7847
Fax 229-639-7847
Mon - Fri 8:00 a.m. - 4:00 p.m.
Sat, Sun and Holidays - Closed

Child Development Centers
Child Development Center
814 Radford Boulevard
Building # 7600
MCLB Albany, GA 31704
Phone 229-639-5767 / 229-639-5765
Phone (DSN) 312-567-5767/5765
Fax 229-639-6157
Fax (DSN) 312-567-6157
Mon - Fri 6:00 am - 6:00 pm
Sat, Sun and Major Holidays - closed

Child and Youth Registration and Referral
Family Child Care/Resource and Referral
814 Radford Boulevard
Suite 20311
Building 7600
Albany, GA 31704
Phone 229-639-5199 Admin office / 229-639-5765 CDC / 229-639-5196 Youth/Teen Center
Phone (DSN) 312-567+last 4 digits of each number
Fax 229-639-6157
Fax (DSN) 312-567-6157
Mon - Fri 6:00 a.m. - 6:00 p.m.
Sat, Sun and Holidays - Closed
Civilian Personnel Office
MCLB Albany Civilian Human Resource Office
Building 3600
Albany, GA 31704
Phone 229-639-5234
Phone (DSN) 312-567-5234
Fax 229-639-5192
Fax (DSN) 312-567-5192
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Website | Map

Dental Clinics
Branch Dental Clinic
814 Radford Boulevard
Albany, GA 31704
Phone 229-639-7871
Phone (DSN) 312-567-7871
Fax 229-567-7880
Fax (DSN) 312-567-7880
Mon - Fri 7:30 am - 4:30 pm
Sat and Sun - closed
Email | Website | Map

EFMP - Enrollment
EFMP / Enrollment
Exceptional Family Member Program
MCCS Marine & Family Services A42000
814 Radford Blvd, Ste 20311
Building 7122
Albany, GA 31704-0311
Phone 229-639-5277
Email | Website | Map

Emergency Relief Services
Navy Marine Corps Relief Society
814 Radford Boulevard
Building 3500
Albany, GA 31704
Phone 229-639-5426
Phone (DSN) 312-567-5426
Fax 229-639-6103
Fax (DSN) 312-567-6103
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Website | Map

Family Advocacy Program
USMC-Marine and Family Programs-Family Advocacy
814 Radford Boulevard
MCCS Marine & Family Services Suite 20311
Building 7260
Albany, GA 31704-0311
Phone 229-639-5252 / 229-639-7941 / 229-636-5181 (Military Police)
Phone (DSN) 312-567-5252
Fax 229-639-5231
Fax (DSN) 312-567-5231

Commissary/Shoppette
Commissary
Radford Loop between Cash Ave and Bacon Ave
MCLB Albany, GA 31704-1128
Phone 229-435-1721 / 229-435-1722
Phone (DSN) 312-567-5258
Fax 229-639-5568
Fax (DSN) 312-567-5568
Sun and Mon - Closed
Tue, Wed, Fri & Sat 10:00 a.m.-6:00 p.m.
Thu - 10:00 a.m. - 7:00 p.m.
Federal Holidays - Closed
Email | Website | Map

Deployment/Mobilization
Deployment /Mobilization/Family Redinest Officer (FRO)
814 Radford Boulevard
Bldg 7200, Rm 120
Albany, GA 31704-0311
Phone 229-639-8896
Phone (DSN) 312-567-8896
Fax 229-639-6103
Fax (DSN) 312-567-6103
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat-Sun-Holidays Closed
Map

EFMP - Family Support
EFMP / Enrollment
Exceptional Family Member Program
MCCS Marine & Family Services A42000
814 Radford Blvd, Ste 20311
Building 7122
Albany, GA 31704-0311
Phone 229-639-5277
Email | Website | Map

Exchange(s)
Exchange
Building 7500
MCLB Albany, GA 31704-1128
Phone 229-888-6801 (7 Day Store ext. 230)
Phone (DSN) 312-567-5189
Fax 229-439-0324
Fax (DSN) 312-567-0324
Mon - Fri 8:00 am - 7:00 pm
Sat - Sun 10:00 am - 6:00 pm
Holidays 10:00 am - 6:00 pm
Email | Website | Map

Family Center
Marine and Family Programs
814 Radford Boulevard
Building 7122, Suite 20311
MCLB Albany, GA 31704-0311
Phone 229-639-5276/5252
Phone (DSN) 312-567-5276/5252
Fax 229-639-6103
Fax (DSN) 312-567-6103
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Email | Website | Map
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Emergencies call the Military Police

**Finance Office**
I-PAC
814 Radford Boulevard
Building 3600
Albany, GA 31704
Phone 910-451-4182 / 229-639-7150
Phone (DSN) 312-567-7150
Fax 910-451-5679
Mon - Fri 8:00 am - 4:30 pm
Sat and Sun - closed
Holidays - closed

**Golf Courses**
Driving Range
Bldgs 7801 & 7800
Albany, GA 31704
Phone 229-639-7724
Phone (DSN) 312-567-7724
Fax 229-639-6220
Fax (DSN) 312-567-6220
Mon-Sun 8:00 am - 7:00 pm

**Hospitals/Medical Treatment Facility(s)**
Marine Corps Logistic Base Branch Medical Clinic
814 Radford Boulevard
Building 7000
Albany, GA 31704
Phone 229-639-7886 / Pharmacy 229-639-7809
Phone (DSN) 312-567-7886
Fax 229-639-7881
Fax (DSN) 312-567-7881
Mon - Fri 7:30 am - 4:30 pm
Sat and Sun - Closed
Holidays - Closed

**Household Goods/Transportation Office**
Transportation Management Office
Radford Boulevard
Building 3500
MCLB Albany, GA 31704-1128
Phone 229-639-5823/24
Phone (DSN) 312-567-5823/24
Fax 229-639-5868
Fax (DSN) 312-567-5868
Mon - Fri 7:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed

**Housing Office/Government Housing**
Housing Office
814 Radford Boulevard Suite 20336
Building 12036
Albany, GA 31704-0336
Phone 800-707-3614 / 229-639-5962
Phone (DSN) 312-567-5962
Fax 229-639-5618
Fax (DSN) 312-567-5618
Mon - Fri 7:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed

**Household Goods/Transportation Office (outbound)**
Transportation Management Office
Radford Boulevard
Building 3500
MCLB Albany, GA 31704-1128
Phone 229-639-5823/24
Phone (DSN) 312-567-5823/24
Fax 229-639-5868
Fax (DSN) 312-567-5868
Mon - Fri 7:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed

**ID/CAC Card Processing**
PMO Registration
814 Radford Boulevard
Building 3010, room 33
Albany, GA 31705

**Financial Institutions**
Navy Federal Credit Union
814 Radford Boulevard
Building 3600
Albany, GA 31704
Phone 229-435-0595 / 1-888-842-6328
Fax 229-435-5964
Mon - Fri 8:30 am - 5:30 pm
Sat 9:00 am - 1:00 pm

**Gymnasiums/Fitness Centers**
Semper Fit Health Promotions
814 Radford Boulevard
MCCS Semper Fit, Suite 20322
Daniels Fitness Center
Albany, GA 31704-0311
Phone 229-639-7935 / 229-639-5246 (gym)
Phone (DSN) 312-567-7935/312-567-5246
Fax 229-639-5231
Fax (DSN) 312-567-5231
Mon-Fri 4:00 a.m. - 10:00 p.m.

**Housing Referral Office/Housing Privatization**
Lincoln Military Housing
Putnam Boulevard, Building 12036
Albany, GA 31705
Phone 229-888-6662

**Household Goods/Transportation Office (inbound)**
Transportation Management Office
Radford Boulevard
Building 3500
MCLB Albany, GA 31704-1128
Phone 229-639-5823/24
Phone (DSN) 312-567-5823/24
Fax 229-639-5868
Fax (DSN) 312-567-5868
Mon - Fri 4:00 a.m. - 10:00 p.m.

**ID/CAC Card Processing**
PMO Registration
814 Radford Boulevard
Building 3010, room 33
Albany, GA 31705

**Housing Office/Government Housing**
Housing Office
814 Radford Boulevard Suite 20336
Building 12036
Albany, GA 31704-0336
Phone 800-707-3614 / 229-639-5962
Phone (DSN) 312-567-5962
Fax 229-639-5618
Fax (DSN) 312-567-5618
Mon - Fri 7:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed

**Household Goods/Transportation Office (outbound)**
Transportation Management Office
Radford Boulevard
Building 3500
MCLB Albany, GA 31704-1128
Phone 229-639-5823/24
Phone (DSN) 312-567-5823/24
Fax 229-639-5868
Fax (DSN) 312-567-5868
Mon - Fri 7:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed

**Housing Office/Government Housing**
Housing Office
814 Radford Boulevard Suite 20336
Building 12036
Albany, GA 31704-0336
Phone 800-707-3614 / 229-639-5962
Phone (DSN) 312-567-5962
Fax 229-639-5618
Fax (DSN) 312-567-5618
Mon - Fri 7:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed

**Housing Referral Office/Housing Privatization**
Lincoln Military Housing
Putnam Boulevard, Building 12036
Albany, GA 31705
Phone 229-888-6662

**Hospitals/Medical Treatment Facility(s)**
Marine Corps Logistic Base Branch Medical Clinic
814 Radford Boulevard
Building 7000
Albany, GA 31704
Phone 229-639-7886 / Pharmacy 229-639-7809
Phone (DSN) 312-567-7886
Fax 229-639-7881
Fax (DSN) 312-567-7881
Mon - Fri 7:30 am - 4:30 pm
Sat and Sun - Closed
Holidays - Closed

**Housing Office/Government Housing**
Housing Office
814 Radford Boulevard Suite 20336
Building 12036
Albany, GA 31704-0336
Phone 800-707-3614 / 229-639-5962
Phone (DSN) 312-567-5962
Fax 229-639-5618
Fax (DSN) 312-567-5618
Mon - Fri 7:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed

**Housing Referral Office/Housing Privatization**
Lincoln Military Housing
Putnam Boulevard, Building 12036
Albany, GA 31705
Phone 229-888-6662

**Hospitals/Medical Treatment Facility(s)**
Marine Corps Logistic Base Branch Medical Clinic
814 Radford Boulevard
Building 7000
Albany, GA 31704
Phone 229-639-7886 / Pharmacy 229-639-7809
Phone (DSN) 312-567-7886
Fax 229-639-7881
Fax (DSN) 312-567-7881
Mon - Fri 7:30 am - 4:30 pm
Sat and Sun - Closed
Holidays - Closed

**Housing Referral Office/Housing Privatization**
Lincoln Military Housing
Putnam Boulevard, Building 12036
Albany, GA 31705
Phone 229-888-6662

**Hospitals/Medical Treatment Facility(s)**
Marine Corps Logistic Base Branch Medical Clinic
814 Radford Boulevard
Building 7000
Albany, GA 31704
Phone 229-639-7886 / Pharmacy 229-639-7809
Phone (DSN) 312-567-7886
Fax 229-639-7881
Fax (DSN) 312-567-7881
Mon - Fri 7:30 am - 4:30 pm
Sat and Sun - Closed
Holidays - Closed

**Housing Referral Office/Housing Privatization**
Lincoln Military Housing
Putnam Boulevard, Building 12036
Albany, GA 31705
Phone 229-888-6662
Information and Referral Services
USMC-Marine and Family Programs- Information & Referral (I&R)
814 Radford Boulevard
MCCS Marine & Family Services, Suite 20311, Bldg 7122
Albany, GA 31704-0311
Phone 229-639-5278/5276
Phone (DSN) 312-567-5242
Fax 229-639-6103
Fax (DSN) 312-567-6103
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Email | Website | Map

Legal Services/JAG
Legal Assistance Office
Building 3500, Wing 100
Albany, GA 31704-1128
Phone 229-639-5212
Phone (DSN) 312-567-5212
Fax 229-639-6711
Fax (DSN) 312-567-6711
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Website | Map

Library
MCLB Albany Library
Building 7122, Suite 20311
814 Radford Boulevard
MCLB Albany, GA 31704-0311
Phone 229-639-5242
Phone (DSN) 312-567-5242
Fax 229-639-5197
Fax (DSN) 312-567-5197
Mon - Fri 9:30 a.m. - 6:00 p.m.
Sat, Sun and Holidays - Closed
Email | Website | Map

MWR (Morale Welfare and Recreation)
MCCS-Marine Corps Community Services
Building 7520
MCLB Albany, GA 31704-1128
Phone 229-639-5268/5234
Phone (DSN) 312-567-5268
Fax 229-639-6220
Fax (DSN) 312-567-6220
Mon - Fri 7:30 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Website | Map

New Parent Support Program
USMC- Marine and Family Services -New Parent Support Program
814 Radford Boulevard
Suite 20311, Building 7260
MCCS Marine & Family Services A42000
Albany, GA 31704-0311
Phone 229-639-6257
Phone (DSN) 312-567-6257
Fax 229-639-5231
Fax (DSN) 312-567-5559
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Email | Website | Map

Non-appropriated Funds (NAF) Human Resources
MCLB Albany Civilian Human Resource Office
Building 3600
Albany, GA 31704
Phone 229-639-5234
Phone (DSN) 312-567-5234
Fax 229-639-5192
Fax (DSN) 312-567-5192
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Email | Website | Map

Military Clothing Sales
Clothing Sales
Main Exchange
MCLB Albany, GA 31704-1128
Phone 229-888-6801
Phone (DSN) 312-567-5189
Fax 229-439-0324
Mon - Sat 9:00 a.m. - 9:00 p.m.
Sun 12:00 p.m. - 8:00 p.m.
Holidays - Closed
Email | Website | Map

Military INSTALLATIONS - U.S. Department of Defense
Fax 229-888-8946
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Email | Website | Website | Map
Personal Financial Management Services
Personal Financial Management Program
814 Radford Boulevard
Suite 20311, Building 7122
MCCS Marine & Family Services A42000
Albany, GA 31704-1128
Phone 229-639-5426 / 229-639-5276
Phone (DSN) 312-567-5279 or 5276
Fax 229-639-6103
Fax (DSN) 312-567-6103
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Email | Website | Map

Personnel Support Office
Personnel Support Office
814 Radford Boulevard
Building 3500 room # 315
Albany, GA 31704
Phone 229-639-6214
Phone (DSN) 312-567-6214
Fax 229-639-6136
Fax (DSN) 312-567-6136
Email | Map

Relocation Assistance Program
Relocation Assistance Program
814 Radford Boulevard
Suite 20311, Building 7122
Marine & Family Services A42000
Albany, GA 31704-0311
Phone 229-639-5278 / 229-639-5277 / 229-639-5276
Phone (DSN) 312-567-5277
Fax 229-639-6103
Fax (DSN) 312-567-6103
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Email | Website | Map

Restaurants/Fast Food
Base Restaurant (Crossroads)
Radford Loop
Building 7450
Albany, GA 31704
Phone 229-639-5239
Phone (DSN) 312-567-5239
Fax 229-639-5239
Fax (DSN) 312-567-5239
Mon - Fri 6:00 a.m. - 8:00 a.m. and
11:00 a.m. - 1:00 p.m.
Sat, Sun and Holidays - Closed
Website | Website | Map

School Age Care
Youth/Teen Activities Center
9241-A Wharton Avenue
Albany, GA 31704-0311
Phone 229-432-5000
Mon - Fri 7:00 a.m. - 8:00 p.m.
Sat - Sun 9:00 a.m. - 7:00 p.m.
Map

School Liaison Office/Community Schools
MCCS School Liaison Office
814 Radford Boulevard
Suite 20333, Building 7122, Base Education Office
Albany, GA 31704
Phone 229-639-7497
Phone (DSN) 312-567-7497
Fax 229-639-5463
Fax (DSN) 312-567-5463
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - Closed
Email | Website | Website | Map

Spouse Education, Training and Careers
Family Member Employment Assistance Program
814 Radford Boulevard
Marine & Family Services A42000, Suite 20311
Building 7122
Albany, GA 31704-0311
Phone 229-639-6440

Temporary Lodging/Billeting
Live Oak Lodge - Temporary Lodging
9201 Williams Boulevard
Albany, GA 31704-1003
Phone 229-639-5614
Phone (DSN) 312-567-5614
Fax 229-639-5690
Transition Assistance Program
Transition Assistance Management Program (TAMP)
814 Radford Boulevard
Suite 20311
MCCS Marine & Family Services A42000
Building 7122
Albany, GA 31704-0311
Phone 229-639-5426
Fax 229-639-6103
Fax (DSN) 312-567-6270
Mon - Fri 8:00 a.m. - 5:00 p.m.
Sat, Sun and Holidays - Closed

Travel Office
Information, Tickets, & Tours (ITT)
Exchange Mall
Albany, GA 31704-0311
Phone 229-639-8177/8178
Fax 229-639-8174
Fax (DSN) 312-567-8174
Mon - Fri 9:00 a.m. - 5:00 p.m.
Sat, Sun and Holidays - Closed

VA Facilities
Veterans Administration Clinic
814 Radford Blvd, Suite 20311
Building 7200
Albany, GA 31701
Phone 229-446-9000
Fax 229-446-0404
Mon - Fri 7:30 a.m. - 5:00 p.m.
Sat, Sun and Holidays - Closed

Veterinary Services
Animal Clinic - MCLB Albany
Slack Street
Building 1215
Albany, GA 31704-1128
Phone 229-639-5188 / 229-639-5867 Appointment Line
Fax 229-639-5444
Fax (DSN) 312-567-5444
No Service at this time

Victim Advocate Services
USMC-Marine and Family Programs-Victim Advocacy
MCCS Marine & Family Services A42000
814 Radford Boulevard Suite 20311
Building 7260
Albany, GA 31704-0311
Phone 229-639-7938/5252
Phone (DSN) 312-567-7938
Fax 229-639-5231
Fax (DSN) 312-567-5231
Mon - Fri 8:00 a.m. - 4:30 p.m.
Sat, Sun and Holidays - call MP's at 229-639-5181

Welcome/Visitors Center
Inprocessing
Building 7122
Albany, GA 31704-1128
Phone 229-639-5101
Fax 229-639-5103
Fax (DSN) 312-567-5103
Fax (DSN) 312-567-6136
Email | Website | Map

Women, Infants, and Children (WIC & WIC-O)
WIC-(Women, Infants, and Children) Program
Bldg 3600 Radford Boulevard (on base)
1710 South Slappey Boulevard (off base)
Albany, GA 31705
Phone on base 229-430-6418 / off base 229-430-6280
Fax 229-430-6519
1st & 3rd Thurs - 1:00 p.m. - 5:00 p.m.
Fri - 8:00 a.m. - 5:00 p.m.
Sat, Sun and Holidays - Closed

Youth Programs/Centers
Youth/Teen Activities Center
9241-A Wharton Avenue
Albany, GA 31704-0311
Phone 229-639-5196 / 229-639-7940
Fax 229-639-5175
Fax (DSN) 312-567-5175
Mon - Thu - 3:30 p.m. - 8:00 p.m.
Fri - 3:30 p.m. - 11:00 p.m.
Sat - 3:00 p.m. - 7:00 p.m.
Sun and Holidays - Closed
Major Units

**Naval Branch Medical Clinic**
Contact Information:
OIC
COM: 229-639-5976/5977
DSN: 312-567-5976/5977
FAX: 229-639-5222

**4th MLG Inspector/Instructor Staff**
Contact Information:
Admin Office
COM: 229-639-5475/76/77
DSN: 312-567-5475/76/77
FAX: 229-639-5478

**Headquarters Company**
Contact Information:
Admin Office
COM: 229-639-5103/7
DSN: 312-567-5103
FAX: 229-639-6136