# Financial Planning Worksheet for a PCS Move

**Possible Sources of Income**

1. Member’s travel allowance (pre-payment)  
   ___________ ___________
2. Member’s per diem (pre-payment)  
   ___________ ___________
3. Member’s advance pay (pre-payment)  
   ___________ ___________
4. Dependent’s per diem (post-payment)  
   ___________ ___________
5. Dislocation allowance (pre-payment)  
   ___________ ___________
6. Temporary Lodging Expense (post-payment)  
   ___________ ___________
7. Refund of security deposit (present quarters)  
   ___________ ___________
8. Refund of utility deposits (present quarters)  
   ___________ ___________
9. Accumulated pay while in transit? (post-payment)  
   ___________ ___________
10. Profit from selling items you do not plan to transfer  
   ___________ ___________
11. Overseas allowance (OHA, MIHA, TLA)  
   ___________ ___________

**Total sources of income (A):**  
__________________________
FINANCIAL PLANNING WORKSHEET FOR A PCS MOVE

Possible Expenses

1. Liquidation of advance pay

2. Liquidation of advance travel

3. Disconnect major appliances, including cost of any necessary services (electrical, plumbing, carpentry) and reinstallation costs

4. Disconnect and remove window air conditioners

5. Cost to clean vacated quarters and final lawn maintenance

6. Current mortgage and utilities until renter moves in

7. Shipping pets (crate, transportation, medications & boarding)

8. Dismantling outdoor play equipment and reassembly costs

9. Shipping a boat or outdoor motor

10. Shipping, towing or carrying a vehicle

11. Shipping any other items not authorized at government expense

12. Supplemental insurance for shipping or storing personal property

13. Excess weight over authorized weight allowance

14. Preparation of car for trip

15. Reserve for vehicle breakdown en-route

16. Other transportation to new duty station
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17. When shipping a car overseas, costs of preparing car for shipment are:
   a. Cost to move to port of shipment and return fare
   b. Get the engine, transmission, wipers, brakes, tires, etc., in good order
   c. Glass
   d. Exhaust system
   e. Antifreeze in radiator, extra set of keys, remove portable electronics

18. Temporary lodging costs after the pickup and before departure

19. Food costs after the pickup and before departure

20. Temporary lodging and food costs en route

21. Temporary lodging and food costs at new duty station

22. Start up lodging costs (two months rent plus security deposit)

23. Down payment and closing costs on home

24. Utility deposits (phone, electricity, gas, water, cable)

25. Laundromat costs until W/D arrives

26. Restock with food & household supplies

27. Local transportation costs until car arrives

28. Extra long-distance calls to family or friends

29. Replacement of damaged personal property

Total of possible expenses (B):

Total balance of (A–B):