Now What?

I've Got Orders!

Contact us at:
(760) 830-1693
(760) 830-1691

Open:
0730 - 1630 Mon - Fri

Outbound Section
Bldg 1459 - Back Bldg

OIC: 760-830-1822
SNCOC: 760-830-1695
NCOIC: 760-830-1691
Chief(6): 760-830-1694

POC for Orders Section:

Additional Information:

Receipting Initial Orders:
- meet cards must be turned in the day of
call the orders section two weeks in advance
the process of receipting orders:
-irm orders that obey orders, orders need to
the customer service before coming in to start
-irm of the AFAP must see

Charge Card (GTC)

Government Travel

http://www.govtravel.com

Estimated Expenses:

Do not spend more than your
budget.

Do not use the GTC for leisure or entertainment.

Do not use the GTC for children expenses.

Do not use your GTC for luxurious items.

Do not use your GTC for any purpose.

While on Leave:

Lodgingarium facility must be checked by your
Do split 100% of paid amount on and pay any

Do complete your orders within 2 days after

Do check in with your AF at the new PCS.

Do check in with your AF at the TDY location

Do keep receipts:

Do use your GTC for lodging and meals only.

Do not use your GTC for transportation expenses.

Do not use your GTC for transportation expenses.
Reenlistment Screening Checklist

DS 4368

Must have 2 years of obligated service, prior to detachment.

Must have valid orders, prior to detachment.

Must have current Command Requirements.

Requirements:

- Current I.D.
- Current Home Address
- Current Employment Information
- Current Income Verification
- Current Legal Status (Marital Status)
- Current Financial Information (Bank Account)
- Current Travel Plans
- Current Flight Information
- Current Transportation Plans

Outbound Interview

Web Orders

PCS

CONUS to CONUS

CONUS to OCONUS

PCS

CONUS to CONUS

CONUS to CONUS

PCS

CONUS to CONUS

CONUS to CONUS

PCS

OUTBOUND INTERVIEW

Web Orders