Kids’ Moving Checklist

- Return any library items I have checked out
- Decide which clothes and toys I have outgrown and give them away
- Get pictures of my friends
- Get contact information from my friends
- Look up my new hometown on a map
- Ask my parents how I can help them
- Give my friends my contact information

USMC School Liaisons

- MCLB Albany (229) 639-5162
- MCAS Cherry Point (252) 466-4196
- MCAS New River (910) 449-4702
- MCB Lejeune (910) 449-9915/9749
- MCAS Beaufort (843) 228-6128
- MCB Quantico (703) 784-4729
- MCHBN Henderson (703) 693-8378
- MCAS Yuma (928) 269-5373
- MCAGCC 29 Palms (760) 830-1574
- MCAS Miramar (858) 577-6633/8625
- MCLB Barstow (760) 577-5854
- MCB Camp Pendleton (760) 763-7385/7386
- MCRD San Diego (619) 524-8104/8032
- MCB Hawaii (808) 257-2019
- MCAS Iwakuni DSN 253-5064
- MCB Butler DSN 645-3205/4404
- MARFORPAC (808) 477-8373
- MWTC Bridgeport (530) 495-2186
- MCI West (760) 583-0683
- MCI East (910) 449-9748
- Headquarters (703) 432-8194

Making your PCS with school age children run a little more smoothly
Quick Checklist for School Moves

Below are documents you will need to register your child in their next school.

*** Moving Tip*** Carry these, and other important documents with you while you travel. DO NOT pack them with the rest of your household items.

Provided by the Parent/Guardian
- Student's Birth Certificate
- Student's Social Security Number
- Student’s Health Record (Immunizations, etc.)
- Legal Documents as needed
- Proof of Residency/Military Orders (e.g., utility bills, lease/escrow deed, housing contract)

Provided by the School
- Copy of Cumulative Folder (only the copy mailed between schools is considered official)
- Current Schedule
- Report Cards
- Withdrawal Grades or Progress Reports
- Test Scores (Standardized or Special Program Testing, etc.)
- Other

School Information
- Address, Phone Number, other contract information
- Course Description Book/Grading Scale (if applicable for 6th grade and above)
- Copy of the Cover for Each Textbook or Title Page
- School Profile/Handbook
- School Webpage (URL)
- Other: _________________________

For Parents: To do list before you depart
- Notify that your child will be leaving at least two-weeks in advance
- Request official transcripts
- Find out the latest date your child can check out of school and still receive full credit
- Ask whether a child can complete credits after they have left the school district
- Request work that your child can do to keep current during the transfer

Kids’ Pet Moving Checklist

Car Travel
- Get my pet used to car travel by helping mom or dad take them on short car rides
- Pack a leash for my pet’s safety
- Bring food and water for my pet
- Get mom or dad to stop the car during the trip so my pet can exercise and take potty breaks

Air Travel
- Get mom or dad to reserve a space on the airplane for my pet
- Make sure my pet can stand up, lie down and turn around in his crate
- Write “FRAGILE. LIVE ANIMAL” and ‘THIS SIDE UP” on the outside of the pet crate. Also, print my pets name and new address on the outside of the crate
- Attached a new tag to my pets collar that has my name and new address
- Feed my pet a light meal five to six hours before the flight
- MOST IMPORTANT. Talk to the vet and write down that he says to do to get my pet ready to move